

AGENDA

Meeting: Melksham Area Board
Place: Melksham Rugby Club, Oakfields, Eastern Way, Melksham SN12 7GU
Date: Monday 6 January 2020
Time: 6:30pm for 7:00pm start

Including the Parishes of Atworth, Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Bulkington, Keevil, Great Hinton, Poulshot, Semington and Seend

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm

Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), direct line 01249 706612 or email kevin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Pat Aves, Melksham North

Cllr Jon Hubbard, Melksham South

Cllr Hayley Illman, Melksham Central

Cllr Phil Alford, Melksham Without North

Cllr Jonathon Seed, Summerham and Seend (Chairman)

Cllr Nick Holder, Melksham Without South

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

	Time
<p>1 Chairman's Welcome, Introduction and Announcements (<i>Pages 1 - 10</i>)</p> <p>Announcements:</p> <ul style="list-style-type: none"> • Melksham Community Campus – update • We're targetting Fly-tippers • Wiltshire Family and Community Learning • Flood Resilience in Your Local Area • Wiltshire Green Pledge • British Telecom Proposed Payphones Removal Consultation • MOTIV 8 Children and Young People Service 	7:00pm
<p>2 Apologies for Absence</p>	
<p>3 Minutes</p> <p>To confirm the minutes of the meetings held on Wednesday 22 October 2019 and Wednesday 13 November 2019</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee</p>	
<p>5 Office of Police and Crime Commissioner - precept consultation 2020/21 (film)</p>	7:10pm
<p>6 Melksham Neighbourhood Plan</p> <p>Teresa Strange/Steering Group</p>	7:20pm
<p>7 Changes to Kerbside Collections</p> <p>Tracy Carter - Interim Head of Waste Management and Carbon Reduction, Wiltshire Council</p>	7:30pm

8	<p>A Public Open Spaces Network</p> <p>Cllr Phil Alford</p> <p>Cllr Initiative Funding Application</p> <ul style="list-style-type: none"> • Cllr Alford requesting £10,000 towards maintenance of a network of public open spaces 	7:40pm
9	<p>Climate Change: Your local Priorities</p> <p>Cllr Ashley O'Neill - Portfolio Holder for Climate Change</p>	7:50pm
10	<p>Area Board sub groups</p> <p>i) Melksham Health and Wellbeing Group, 3 December– Cllr Pat Aves</p> <p>Health & Wellbeing Funding</p> <ul style="list-style-type: none"> • Independent Living Centre requesting £1,000 towards providing a benefits advice service for older and disabled people • Melksham Community Meals requesting £1,000 held as second-part-payment towards set-up costs • Melksham Mens Shed requesting £300 for health and safety training for 5 of its members <p>ii) Melksham Community Area Transport Group, 16 December – Cllr Jon Hubbard</p>	8:20pm
11	<p>Written Partner Updates (<i>Pages 11 - 14</i>)</p> <p>To receive any written updates from the following partners:</p> <ul style="list-style-type: none"> • Community Area Partnership • Wiltshire Police • Office of the Wiltshire Police and Crime commissioner • Dorset & Wiltshire Fire and Rescue Service • NHS Wiltshire/Clinical Commissioning Group • Healthwatch Wiltshire • Melksham Town Council • Parish Council Nominated Representatives • Melksham Chambers of Commerce • Melksham Senior People's Forum 	8:30pm

- Older Persons Champion
- Young Melksham
- Trans Wilts CiC

12 **Grant Funding** **8:40pm**

The Area Board members are asked to consider applications to the Community Area Grants scheme. *Full details of all grant applications are contained in the agenda pack.*

- **St Mary’s Church Broughton Gifford requesting £5,000 towards installation of a disabled accessible toilet**
- **Great Hinton Memorial Hall requesting £650 towards replacement LED lighting**
- **Conigre Mead Nature Reserve volunteers requesting £810 to fund 2 new benches**
- **West Wiltshire Multi-Faith Forum requesting £996 towards empowering women through education and community engagement**

13 **Youth Grant Funding** **8:50pm**

The Area Board members are asked to consider applications to the Youth Grants scheme. *Full details of all grant applications are contained in the agenda pack.*

- **Youth Intervention Project – progress report and proposal for Yr 2 funding**

Dan Whitson-Jones, Community Family Care

14 **Public questions** **8:55pm**

Members of the public are invited to ask questions relating to Area Board business.

15 **Close** **9:00pm**

Welcome

Welcome to the December edition of the Melksham Community Campus Newsletter.

In this edition we are reflecting on the milestone moments and achievements for the campus this year and looking forward to, what will be, a very busy 2020!

Milestone moments and achievements in 2019

April saw the submission of the campus planning application – many of you took time to comment on the proposals which helped shape the plans, so thank you.

Two new flood-lit tennis courts were delivered in **May**, providing much needed modern courts to the on-site club and general public.

In **August** amendments were made to the campus proposals following comments and feedback on the campus planning application from the local community.

At the **September** Melksham Area Board, the proposed changes to the campus plans were presented, with discussion led by Cabinet Member Cllr. Allison Bucknell and Head of Service Louise Cary.

An additional £3m funding was approved at Cabinet in **September** – which was subsequently ratified at Full Council in **November**. This investment ensures the campus provides facilities the local community needs.

November was a milestone month for the campus with planning approval for the construction of the campus building being granted.

Looking ahead to 2020

We're expecting to appoint the main contractor in early 2020.

A report will be going forward to a council cabinet meeting next year outlining a detailed business case for the future of Melksham House.

Early in the new year we will begin enabling works, which will facilitate the contractor starting on site. These include; repair to the stone wall and piers at the Place Road boundary, works to trees across the site and demolition of the redundant football/rugby club outbuildings.

Construction of the campus will begin next year – a revised programme and further details will be provided in the new year.

Merry Christmas

Everyone from the Melksham Community Campus team wishes you a very merry Christmas and we look forward to sharing more exciting updates with you in 2020.

Get in touch

You can contact the campus team:
melkshamcampus@wiltshire.gov.uk
www.wiltshire.gov.uk/community-environment-melksham-community-campus

Chairman's Announcements

Subject:	New fly-tipping campaign: We're Targeting Fly-tippers
Web contact:	peter.white@wiltshire.gov.uk

Wiltshire Council has launched a new reward campaign to prevent fly-tipping in the county.

The We're Targeting Fly-tippers (WTF) campaign aims to combat the scourge of fly-tipping by offering residents a reward of up to £200 in high street vouchers if they report information that leads to the successful prosecution of an offender or the payment of a Fixed Penalty Notice (FPN).

If anyone has any information about fly-tipping in Wiltshire, they are requested to report it using the My Wiltshire app with as much information as possible. If this information leads to a successful prosecution or payment of a Fixed Penalty Notice, the person who reported it will earn a voucher of up to £200.

We want residents to provide information as possible, such as where the fly-tip is, the registration and make or model of the vehicle they saw, plus any description or photographs of the alleged fly-tippers. **However, it is essential that people do not attempt to confront anyone who is fly-tipping or put themselves in danger in any way. We also ask people not to try to rummage through or disturb the waste, as this could affect the scene and put people in danger.**

Fly-tipping costs Wiltshire Council more than £180,000 each year, it is unsightly and it is a danger to people, wildlife and the environment.

In Wiltshire, most fly-tip reports are of a commercial nature, where waste is cleared for a fee and then dumped to avoid lawful disposal costs. Penalties for offenders include an unlimited fine and/or five years' imprisonment; a £50,000 fine and/or 12 months' imprisonment; or a FPN of £400 if they are caught fly-tipping small-scale waste.

Chairman's Announcements

Subject:	Wiltshire Family and Community Learning
Web contact:	http://www.wiltshire.gov.uk/family-learning

Wiltshire Family and Community Learning includes a range of community-based and outreach learning opportunities designed to help people of different ages and backgrounds to :

- Gain a new skill
- Reconnect with learning
- Prepare to progress to formal courses
- Learn how to support their children better

Our vision and strategy supports national, regional and Council objectives to create stronger, more resilient communities, supporting adults back into work and helping parents to support their children's life chances by:

- Delivering programmes in identified high priority areas of need, to targeted parents and carers of young children.
- Offering learners long term, planned programmes with clear progression pathways.
- Improving the attainment of adults and children as a result of families taking part in intergenerational learning activities.

Courses are funded by the Education and Skills Funding Agency. Learners must be 19+, have been resident in UK/EU for three or more years, have less than five GCSEs grades A-C and/or be a service family and/or in receipt of benefits

Please call us on 01225 770478 to find out more about our service.

Email: familyandcommunitylearning@wiltshire.gov.uk

Chairman's Announcements

Subject:	Flood Resilience in Your Local Area
Web contact:	renate.malton@wiltshire.gov.uk

The recent wet weather may lead to communities asking about their flood risk.

Communities may be interested in holding a workshop to enable any towns and parishes within your area the opportunity to sit down and work through drafting up a flood plan for their community along with a colleague from the Environment Agency. Drawing up a flood plan can be daunting for a parish on its own but doing this with other like-minded parishes will help.

Communities can find out if they are at risk of flooding through the attached environment agency link: <https://www.gov.uk/check-flood-risk>

We would be looking to do this from January 2020. The best days to arrange these are Tuesdays & Wednesday – am/pm and evenings.

For more information please contact Renate Malton, Flood Resilience Officer renate.malton@wiltshire.gov.uk

Chairman's Announcements

Subject:	Wiltshire Green Pledge
Web contact:	http://www.wiltshire.gov.uk/green-economy-climate-emergency

Earlier this year Wiltshire Council pledged to be carbon neutral by 2030, and its councillors have agreed to seek to make the county of Wiltshire carbon neutral by 2030.

To help with this, The Green Pledge has been launched which is asking people to commit to making small changes that can have a big positive impact on the environment.

Such pledges could include:

- Leave the car at home and walk more
- Take shorter showers and turn off taps when brushing teeth
- Use a reusable cup
- Turn off lights when not using them

We want everyone to have a think about the changes they can make, starting today.

People should visit <http://www.wiltshire.gov.uk/green-economy-climate-emergency> to make a pledge – it only takes a couple of minutes.

Chairman's Announcements

Subject:	British Telecom Proposed Payphones Removal Consultation
Web contact:	mary.moore@wiltshire.gov.uk

The council has received notification from BT regarding consultation on its current programme of proposed public payphone removals. The relevant Area Boards should be aware of the affected payphones in their local community, by referring to the detailed enclosed sheet.

There are currently 71 public payphones with low usage levels and BT propose to remove them following a full consultation. BT has also placed consultation notices in the relevant payphone kiosks.

As the local authority, we are required to carry out our own consultation process to canvas the views of the local community. Briefing Note Number 19-033 has been circulated to Wiltshire Councillors and Town and Parish Councils.

Consultation has been initiated to receive reasons for any objections to the removal of specific phones, as a blanket objection is unlikely to carry weight.

BT has provided some examples of factors that may be relevant, full guidance on the removal process on its website (at: <http://stakeholders.ofcom.org.uk/binaries/consultations/uso/statement/removals.pdf>)

BT offers the opportunity for parish councils and registered charities to *adopt a kiosk for just £1, thereby protecting the heritage of the community.

Details about this can also be found on BT's website (at <http://business.bt.com/phone-services/payphone-services/adopt-a-kiosk/>)

The consultation period closes on **28 January 2020**, and responses by end of business **14 January 2020** will enable us to include representations in forming our return to BT. All responses will be collated and directed to a single point of contact at Wiltshire Council: mary.moore@wiltshire.gov.uk
Mary Moore, Economic Development and Planning, who will co-ordinate the response on behalf of the council

*Defibrillators are one possible example of how payphone adoption can be put to a modern and potentially life-saving use, alongside libraries, art projects and information centres to suit individual and local community needs.

MINUTES

Meeting: MELKSHAM AREA BOARD – “Age Friendly Melksham”

Place: Melksham Assembly Hall, Market Place, Melksham SN12 6ES

Date: 22 October 2019

Start Time: 2.00 pm

Finish Time: 3.45 pm

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail)
kevin.fielding@wiltshire.gov.uk

Papers available on the Council’s website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Phil Alford, Cllr Pat Aves, Cllr Jon Hubbard (Chairman), Cllr Hayley Illman and Cllr Jonathon Seed (Chairman) and Cllr David Halik, Portfolio Holder for Adult Social Care Transformation at Wiltshire Council

Also in Attendance:

45 people including representatives of Wiltshire Council, Melksham Area Board, Melksham Town Council, Melksham Without Parish Council, Forum 55 Seniors, Riverside Club, Melksham Community Transport, Melksham and Bradford on Avon Primary Care Network, Selwood Housing, Healthwatch Wiltshire, Centre for Sustainable Energy, Centre for Ageing Better, Wiltshire Times

69	<p><u>Special Meeting - Jointly Hosted by the Melksham Area Board and Forum 55 Seniors</u></p> <p>Cllr Jonathon Seed – Chairman of the Melksham Area Board and Cllr Martin Pain – Chairman of Melksham Seniors Forum welcomed everyone to the Melksham Assembly Hall and to a special Age Friendly Melksham Area Board meeting.</p> <p>Cllr Seed advised that Melksham was a member of the UK Network of Age-Friendly Communities and was the first, and still one of the very few, market towns signed up to a framework for making towns and cities more age-friendly.</p>
<p><u>Centre for aging better</u></p>	
70	<p><u>Scene setting presentations</u></p> <p>Nayyara Tabassum - Evidence Officer, Centre for Ageing Better gave the Keynote Address - The State of Ageing in 2019.</p> <p>Joe Pitt, Energy Advisor, Warm and Safe Wiltshire gave a presentation which highlighted Smart meters, energy efficiency and funding schemes for home improvements for older people.</p> <p>Attendees were asked to join one of the themed tables where a facilitator would guide introductions and discussion of the issues and priority actions.</p> <p>Table themes were:</p> <ul style="list-style-type: none"> • Supported Living - facilitated by Vicky Bodman and Laura Young, Wiltshire Council Housing

	<ul style="list-style-type: none"> • Work and Financial Security - facilitated by Nayyara Tabassum, Centre for Ageing Better • Health & Wellbeing - facilitated by Dr Jonathan Osborn, Giffords Surgery • Combatting Social Isolation - facilitated by Teresa Strange, Melksham Without Parish Clerk • Accessibility and Transport - facilitated by George Brown, Melksham Community Transport • End of Life Care - facilitated by Chris Guest, Majesticare (Blenheim House) <p>Table responses were then recorded on large sheets of paper, these would be collated and the findings presented at a future Melksham Area Board meeting.</p>
<u>Age Friendly Melksham Centre for Ageing Better</u>	
<u>Supported Living</u>	
71	<p><u>Group discussions 1 & 2</u></p> <p>Attendees then took part in two discussion sessions, working on two separate themes.</p> <p>The outcomes were then displayed, with the attendees given the opportunity to view the other discussion groups outcomes.</p>
72	<p><u>Next Steps</u></p> <p>Cllr Jon Hubbard highlighted the work of the Age-Friendly Melksham Steering Group, which had established a collaborative process with Melksham stakeholders to ensure the voices of older people were meaningfully involved in plans to make Melksham a more age-friendly town.</p> <p>That it had held consultative meetings and had begun to plan actions across a range of themes to deliver a society in which everyone enjoys later life. This work now needed to be taken to the next level, and with adequate resourcing, if it was to make an impact in the Melksham community and on the lives of older people as we hoped.</p> <p>Cllr Hubbard also highlighted some of the successes that Melksham had seen over the past 12 months, these included:</p>

- The Community Benches Scheme
- The re-opening of Public Toilets in town centre
- Melksham Community Expo
- New fitness equipment installed in the King George V playing fields

A report back on this event and a bid for resources would be made to the Melksham Area Board on Wednesday 13 November, to be held at Bowerhill Village Hall at 7pm.

Cllr Martin Pain highlighted the work of the Forum 55, which continued to run a varied programme of activities for its members. As well as working with the local authorities to shape and deliver the Age Friendly initiative, the Forum provided regular activities at the Riverside Cub and Forest Community Centre which includes seated sports, talks, trips and other friendship activities for older people.

The Forum had recently secured the services of the lottery funded “Healthier Communities” project and the Community Health Trainer to deliver a programme of healthy lifestyle advice and physical exercise to its members.

Cllr Martin Pain also paid tribute to Brian Warwick for his hard work in highlighting the issues facing Melksham’s older residents.

Thanks were also given to former Melksham Community Engagement Manager Rhys Schell and the members of the steering group for their hard work highlighting older peoples issues in the Melksham community area.

The attendees were thanked for taking part in an informative and engaging meeting.

Age Friendly Action Plan

73

Close

MINUTES

Meeting: MELKSHAM AREA BOARD
Place: Bowerhill Village Hall, Bowerhill, Melksham
Date: 13 November 2019
Start Time: 7.00 pm
Finish Time: 8.35 pm

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail)
kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Phil Alford, Cllr Pat Aves, Cllr Nick Holder, Cllr Jon Hubbard, Cllr Hayley Illman and Cllr Jonathon Seed (Chairman)

Wiltshire Council Officers

Peter Dunford – Community Engagement Manager
Kevin Fielding – Democratic Services Officer
Jess Gibbons - Director Communities & Neighb'hood Services
Ian Gibbons - Director Legal, Electoral & Registration Legal, Electoral & Registration Services
Kieran Elliot – Senior Democratic Services Officer

Town and Parish Councils

Atworth Parish Council – Effie Gale-Side
Melksham Town Council – Sue Brown
Melksham Without Parish Council – Theresa Strange, Paul Carter, Richard Wood and John Glover
Seend Parish Council – John Williams

Partners

Wiltshire Police – Sergeant Dan Green
Melksham Seniors – Martin Pain

Total in attendance: 45

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
74	<p><u>Chairman's Welcome and Introduction</u></p> <p>The Chairman welcomed everybody to the Bowerhill Village Hall for the meeting of the Melksham Area Board.</p> <p>The Chairman welcomed the newly elected Wiltshire Councillor for Melksham Without South – Cllr Nick Holder and Jess Gibbons – Director Communities & Neighbourhood, Wiltshire Council.</p>
75	<p><u>Announcements</u></p> <p>The following Chairman's Announcements contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> • Melksham Community Campus planning update • Completion of Farmers Roundabout traffic scheme • Area Board impact 2018/19
76	<p><u>Wiltshire Police - update</u></p> <p>The Wiltshire Police update presented by Sergeant Dan Green was noted.</p>
77	<p><u>Apologies for Absence</u></p> <p>There were none.</p>
78	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the meeting held on Tuesday 3 September 2019 was confirmed as the correct record.
79	<p><u>Declarations of Interest</u></p> <p>Agenda item No:11 Young Melksham grant funding application – Cllr Jon Hubbard. Chairman of Young Melksham. (Will not vote on or debate the item).</p>

80	<p><u>Community Governance Review – Melksham, Melksham Without and Seend</u></p> <p>Ian Gibbons - Director Legal, Electoral & Registration Legal, Electoral & Registration Services, Wiltshire Council and Kieran Elliot – Senior Democratic Services Officer, Wiltshire Council gave a short presentation that highlighted the Community Governance Review of Melksham, Melksham Without and Seend.</p> <p><i>(The power point presentation is attached)</i></p> <p>The Chairman thanked Ian Gibbons and Kieran Elliot for their presentation.</p>
<p><u>CCG November</u></p>	
81	<p><u>Report back from 800th Anniversary Market Charter weekend</u></p> <p>Adrienne Westbrook from the 800th Anniversary Working Group gave a short presentation that highlighted the weekend of events to celebrate Melksham’s 800th Anniversary of the granting of it’s Market Charter by Henry 111 in 1219.</p> <p>Events over the weekend of 27 - 29 September 2019 included:</p> <ul style="list-style-type: none"> • The Duke of Gloucester unveiling the 800th Anniversary plaque • Town Criers Contest • Medieval Banquet • Plantagenet Society Re-enactment <p>Pauline Baker rounded off the presentation with special 800th Anniversary celebrations poem which she had composed.</p>
82	<p><u>Report back from "Age Friendly Melksham" special meeting of the Area Board on 22 October</u></p> <p>Cllr Jon Hubbard reported back to the Area Board the discussion group feedback from the Age Friendly Melksham Area Board meeting held the Assembly Hall on 22 October 2019.</p> <p><i>(The power point presentation containing the discussion group feedback is attached)</i></p> <p>Cllr Hubbard outlined drafting Melksham’s ‘Age Friendly Action Plan’</p> <ul style="list-style-type: none"> • The goal of making Melksham a more age-friendly town would require

this work to be taken to the next level through engaging specialist support

- reviews of programme management, partner engagement, external funding opportunities
- stakeholder consultation and production of 3 year Age Friendly Action Plan

Objective 1

- Research and collation of all consultation outcomes to date, including relevant strategies and associated implementation plans and delivery reports, as relevant to the domains of the Age Friendly framework and the wishes of local stakeholder

Objective 2

- An evaluation of current management arrangements and recommendations to build a collaborative multi-agency approach across the public, private and voluntary sectors locally to take forward this work

Objective 3

- An investigation of the funding environment and opportunities to resource this programme of work on a sustainable basis

Objective 4

- Engagement and consultation with stakeholders through events, surveys and other methods, as appropriate, to develop a shared programme of work

Objective 5

- The presentation of findings to the Steering Group and partners of a 3 year Age-Friendly Action Plan with short, medium and long term outcomes together with recommendations for next steps

Decision

Cllr John Hubbard awarded £3,000 towards a Feasibility Study for the Age Friendly Melksham project

The Steering Group wished to advertise a contract up to a value of £10,000, to

	<p>which match-funding contributions are being sought from:</p> <ul style="list-style-type: none"> • Melksham Forum 55 Seniors (£3,000 agreed) • Melksham town and parish councils <p>The Chairman thanked Cllr Hubbard and Peter Dunford for their presentation.</p>
<p><u>Age Friendly Melksham</u></p>	
<p>83</p>	<p><u>Area Board sub groups</u></p> <p>Melksham Community Area Transport Group – Cllr Jon Hubbard</p> <p>The notes and funding actions of the meeting dated 17 October 2019 were agreed.</p> <ul style="list-style-type: none"> • Melksham, Lowbourne and Church Lane - bus shelters to be funded by Town Council at £9,000 • Melksham, Union Street - request agreed for feasibility study for reversing one way traffic flow • Melksham, Bath Road Bell Court - sign agreed to deter HGVs turning at £100 • Melksham, Snarlton Lane – request agreed for “No Access to Snarlton Farm” sign at £100 • Melksham, Snarlton Lane - request agreed for warning sign and coloured high friction surface
<p>84</p>	<p><u>Written Partner Updates</u></p> <p>Written updates contained in the agenda pack were received from the following partners:</p> <ul style="list-style-type: none"> • Dorset & Wiltshire Fire and Rescue Service • NHS Wiltshire/Clinical Commissioning Group • Healthwatch Wiltshire • Melksham seniors Forum • Melksham Town Council

	The Chairman thanked all partners for their updates.
85	<p><u>Grant Funding</u></p> <p>The Area Board members were asked to consider two applications to the Community Area Grants scheme.</p> <p>Decision Atworth Village Hall and Recreation Ground committee awarded £2,483 towards the replacement of tables and chairs at Atworth Village Hall</p> <p>Decision Art House Café awarded £995 towards a new power-assisted front door</p>
86	<p><u>Youth Grant Funding</u></p> <p>The Area Board members were asked to consider one application to the Youth Grants scheme.</p> <p>Decision Young Melksham awarded £5,000 towards the operation of the No Limits SEND Youth Club</p> <p><i>Note: Cllr Jon Hubbard did not vote on or debate this item</i></p>
87	<p><u>Public questions</u></p> <p>A question was raised as to the future of Melksham House.</p> <p><i>a) That planning proposals for the Melksham House site would go before Wiltshire Council's Cabinet, at it's January 2020 meeting.</i></p>
88	<u>Close</u>



Area Board Projects and Councillor Led Initiatives Application Form 2019/2020

To be completed by the Wiltshire Councillor leading on the project

Please ensure that you have read the Funding Criteria before completing this form

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details

Area Board Name	Melksham		
Your Name	Councillor Phil Alford		
Contact number	07976 108737	e-mail	Phil.Alford@wiltshire.gov.uk

2. The project

Project Title/Name	Public Open Space Community Network
Please tell us about the project /activity you want to organise/deliver and why?	<p>The idea is to ringfence a pot of money to be used by community groups that carry out maintenance of Public Open Spaces. Community groups can bid for money to pay for plants and equipment and use it to enhance the community public open space.</p> <p>To qualify for money the group must;</p> <ul style="list-style-type: none"> • be insured – directly or by the town or parish council • be open to membership from the public • be working in the Melksham Community Area. • be doing the work on public open space • be willing to report back to the Area Board on activities • sign up the network which we can then promote via the Area Board and in the local papers, through the parishes and via social media as well as through our local area co-ordinator/ other community workers. • be prepared to meet with other groups to share good practice and update one another on progress as well as to consider sharing resources where suitable. <p>There are already numerous groups about doing this sort of recreational work, so this project will aim to connect them together to promote their work and increase their membership.</p> <p>Existing groups that could apply include, Community Action Whitley and Shaw (CAWS), Bowerhill Residents Action Group (BRAG), Berryfields, the Clackers Brook project team, the Mens Shed, Friends of Shurnhold Fields, Melksham in Bloom, Young Melksham, the Ramblers etc.</p> <p>I would like to see more groups coming forward to work on the town's parks and roundabouts so this sort of project may encourage them to do these areas as well. It might also attract private business contributions to build the fund.</p>

Where is this project taking place?	Across the Melksham community area
When will the project take place?	Starting January 2020
What evidence is there that this project/activity needs to take place/be funded by the area board?	With the pressure on Wiltshire Council budgets and the programme of devolution of assets and services to the parishes, this project recognises the opportunity to harness community self-help in local environmental management. The Area Board is being asked to pump-prime this local action.

How will the local community benefit?	The project will serve several of our community objectives and address the priorities identified through public consultation: <ul style="list-style-type: none"> • Enhance public open spaces • Reduce loneliness • Improve physical health • Improve mental health and well being • Help connect different community groups. • Improve inter-generational relationships. 		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	See above		
Does this project link to the Community Plan or local priorities? (if so, please provide details)	See above		
Is this project supported by the Local Youth Network or Community Area Transport Group? (if it relates to young people or highways and transport)	N/A		
What is the desired outcome/s of this project? Local environmental management of public open spaces through community self help			
Who will be responsible for managing this project? Local councils and community groups			
3. Funding			
What will be the total cost of the project?	£ 20,000		
How much funding are you applying for? Please note that only capital funding is available	£ 10,000		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
	Melksham Area Board	£10,000	
	Match Funding Contributions	£ 10,000	
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)	Wiltshire Council/ Melksham Area Board		
4. Declaration – I confirm that...			
<input type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified <input type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name: Phil Alford Position in organisation: Wiltshire Councillor/ Melksham Without Parish Councillor		Date: 16 December 2019	
Please return your completed application to the appropriate Area Board Locality Team (see section 3)			

Note of Melksham Area Board Health and Wellbeing Group

Tuesday 3 December 2019 at Melksham Town Hall

1. Introductions:

Councillor Pat Aves, Melksham Area Board (Chairman)

Martin Pain, Melksham Seniors

Martin Elson, Contact the Elderly/ Re-Engage

Ian Cardy, Conigre Mead Nature Reserve

Sue Mortimer, Melksham Community Meals

Louise Clapton, Dorothy House Hospice

Kevin Fairman, Independent Living Centre

Lauren Castle, Mercedes Apps – Wiltshire Council Shared Lives

Peter Dunford – Wiltshire Council/ Melksham Area Board

2. Notes of HWG meeting held on 1 August 2019

Agreed.

3. Project updates:

i) Shared Lives

Lauren Castle and Mercedes Apps from the Shared Lives team at Wiltshire Council outlined a scheme which is recognised as *the* most cost-effective form of social care.

The Shared Lives Service helps people to live as part of a family, where they receive the support or care that they need. The service places adults who have mental health needs or learning disabilities, physical impairments, or are elderly, or those who, for a variety of reasons, cannot manage to live without support.

The service has existed in Wiltshire for over 40 years, where care and support for up to three people is provided in the home of a formally recruited Shared Lives carer. It is a service provision for people unable to live independently due to older age issues, disability, cognitive and sensory impairments, medical needs, genetic conditions or acquired brain injury. Provision can be short term, respite and home from hospital provision, long term and sometimes daytime support.

- You can make referrals to any team member by email or over the phone.

- Pop over and say hi, we have moved to County Hall, floor 2.
- We will go through our referral form with you as well as asking for the customers most recent care assessment being sent to us
- We will gain initial information from you on the level of care your customer needs as well as risks such as being out alone etc. This will help our team determine the carers best suited to support your customer

All of our carers promote people's rights, choices and independence and their customers gain a sense of connectedness and citizenship in their local communities. Customers are matched to a Shared Lives Carer and their family who provide board, lodgings, care and support - but also extended family-based relationships engendering companionship, compassion, understanding and inclusivity in family life

Once a fee is agreed, the funding agreement will be sent to the referrer for funding to be agreed, as well as a start date, and the placement can commence. Once the customer is placed we will visit and create their support plan as well as any risk assessments needed.

Since April 2019 we have begun to use a profiling tool to determine what band customers should be placed in based on their needs. The 3 bands of WEEKLY FEE are:

£371 (paid breaks £12.60)

£445 (paid breaks £16.80)

£571 (paid breaks 24.11)

What is provided to the customer?

- Board and lodgings – 3 meals a day
- Furnished bedroom
- Access to whole of the house (except others bedrooms and any out of bounds areas such as work office etc).

And Support with:

- Personal care
- Taking medication
- Laundry
- Budgeting
- Access to health care and community
- Planning activities
- Inclusivity in family life
- companionship and ongoing relationships.

Customers will contribute:

- £100.05 housing benefit/UC rent element
- £51.90 Utilities payment (for heating, lighting, food and hot water)
- FAB assessed on what they can pay towards their care.

The remaining amount is paid by the customers care team.

For further information Call: 01722 438196 or 01380 826451

Email: sharedlives@wiltshire.gov.uk

Find out more about Shared Lives at: <https://sharedlivesplus.org.uk>

ii) Independent Living Centre

Kevin Fairman, CEO, outlined the work of the Independent Living Centre and specifically on the Benefits Advice Service for which a grant application was being made.

The small charity, incorporated in 1990, is based at Semington in the old hospital and operates across Wiltshire & Bath. Income in 2018-19 was only 97k and this supports 3 employees.

Services provided are:

- Equipment advice & assessments
- Benefits advice
- Landlord services to 4 other charities on site

The ILC provides a comprehensive and impartial benefits service to older and disabled people advising on:

- i) people's entitlement,
- ii) support with completing forms & submitting claims
- iii) assisting with appeals

The service works in concert with the Citizens Advice Bureau and others, not in competition with it. The removal of Legal Aid for benefits advice in 2013 left a huge gap in this area. The ILC benefits service specialises in appeals for disability benefit claims and receives referrals from CAB for this work. It has no statutory funding to provide this service.

191 people in Wiltshire were seen in 2018/19, with 114 to date in 2019/20. Of these, 29 people from the Melksham area were seen in 2018/19, accessing £55k of benefits (see 3 case studies). The service currently operates part-time, 4 days per week, at a cost of £12,000 per annum.

3. Grant applications:

i) Independent Living Centre requesting £ 3,000 towards the running costs of a Benefits Advice Service for older and disabled people
<http://ilc.org.uk/how-we-can-help/> <http://ilc.org.uk/my-story/>

This funding would allow a fifth day of operation and focused marketing to clients in the Melksham area. Applications have also been submitted to the Trowbridge & Westbury Area Boards as these 3 areas are the main focus of this work. The aim is to reduce current waiting times of over 4 weeks and to advertise more widely the support available for families.

The meeting was broadly supportive of the grant application with representatives from the Seniors Forum and Dorothy House (who also part-fund the service) speaking favourably on the application. Questions were asked about value for money, referral mechanisms with Citizens Advice, and about the opportunity to promote the service through the Melksham News to the local community.

It was agreed to support the project, in principle, at a reduced contribution rate and subject to support being forthcoming from the Trowbridge and Westbury Area Boards.

(Post Meeting Note: the Westbury Area Board has agreed to fully fund at £3,000 and the Trowbridge Area Board will consider the matter at a later date as budgets for 2019/20 are fully committed)

ii) Melksham Community Meals requesting £ 1,000 towards set up costs for the service at the Spencer Sports and Social Club
<http://melkshamnews.com/2019/11/20/join-melksham-community-meals-in-their-new-home/>

The Melksham Community Meals service was set up by co-founders Sue Mortimer, Elvey Schofield and Sue Hutchinson in February 2019 as a non-profit making organisation. The co-founders revived the service after Wiltshire Council decided to close the former Melksham Lunch Club in December 2018 as part of budget cuts.

The service offers a place to eat for the local community, including the elderly, vulnerable and isolated and is marketed to local care homes and friendship clubs. The club runs with a team of volunteers, some of whom are vulnerable young people with care needs themselves. It is currently seeking charitable status.

When the Council-funded luncheon club closed and the meals service was set up as a community venture, Wiltshire Council provided essential fixtures and fittings in the kitchen at the Assembly Hall and the Area Board promised a 2 stage grant to enable the project to find its feet. The Town Council provided subsidised hall hire initially but when this ended earlier this year the service decided to seek cheaper premises elsewhere.

The Area Board has been holding a second and final payment of £ 1,000 and now that premises have been found at the Spencer Sport and Social Club, this final contribution can be made towards the costs of removals, set up, promotion and targeted marketing to old and vulnerable client groups.

The group agreed that this payment be made to re-imburse costs incurred.

iii) Melksham Mens Shed requesting £ 300 to run essential health and safety training for members

<https://www.efa-training.co.uk/index.php/courses/emergency-first-aid-at-work>

Course: Emergency First Aid at Work (1 day)

Places Required: 5

Dates: 26th February 2020

Timings: 9:00am – 4:00pm

Cost (Per Person): £60.00+vat

Venue Location: Heywood & Hawkeridge Village Hall, Church Road, Heywood, BA13 4LP

Certification:

On completion of the course students will receive a qualification certificate valid for 3 years issued by EFA Training approved by the First Aid Industry Body (FAIB) or on request prior to the course starting a nationally accredited Ofqual Level 3 RQF award issued by an approved Ofqual organisation Quallsafe awards.

Course content:

Safety
Unconsciousness
Resuscitation/CPR
Control of Bleeding
Choking
First Aid Kits
Eye Injuries
Seizures/Fitting
Safe use of a Defibrillator
Burns & Scalds
Fainting
Shock
Heart Attacks
Recovery Position
Health and Safety Guidance

The group agreed that this training is essential for the health and safety of the Shedders, many of whom are old and working with limited supervision.

4. Funding recommendations to the Melksham Area Board, 6 January 2020

The Health and Wellbeing Group recommends:

- i)** Independent Living Centre be granted £ 1,000 towards the running costs of a Benefits Advice Service for older and disabled people
- ii)** Melksham Community Meals be granted £ 1,000 towards set up costs for the service at the Spencer Sports and Social Club

iii) Melksham Mens Shed be granted £ 300 to run essential health and safety training for members

5. Incorporating the Melksham Health Forum into this Health and Wellbeing Group - implications for membership, future agendas etc

The Melksham Town Council had agreed to discontinue its “Health Forum” with local GPs and to ask the Area Board Health and Wellbeing Group to take on this role as part of its community-area-wide remit.

Through discussion it was established that the purpose of the two groups is subtly different – one considering primary care services and the other wellbeing initiatives – but that there could be merit in joining up these discussions.

An annual forum could address any community concerns with GP services and also help to set the health and wellbeing agenda and priorities for the group and its grants budget. The HWG would probably continue to meet quarterly as now.

One area of mutual interest is around social prescribing and the “Frome Model”. It is known that 1 in 5 doctor appointments are for “non-medical” reasons and that initiatives to reduce loneliness and social isolation are helping to reduce demand on the NHS. Services are increasingly being delivered in the community - such as Leg Club, Falls and Balance Classes, memory cafés, dementia awareness etc.

There would be benefit from bringing together a wider network of professionals, including Care Co-ordinator, Local Area Co-ordinator, Primary Care Network Link Worker, Health Trainer, Carer Support Wiltshire Community Connector, Alzheimer Support Dementia Adviser etc.

The group agreed to invite Dr Jonathan Osborne to attend the next meeting to discuss his views on the best way forward.

6. Any Other Business

Contact the Elderly - now rebranded “Re-Engage” - is looking for more volunteers to help with befriending and to run tea parties for the elderly.

Leg Club – Ian Cardy reported that, whilst the clinical care is excellent, the community feel of the club is waning. Additional volunteer help is required to organise social activities, a newsletter etc.

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Melksham CATG - Date of meeting: 16th December 2019			
1.	Attendees and apologies			
	Present:	Cllr Jon Hubbard (Chairman), Cllr Jonathon Seed, Cllr Pat Aves, Peter Dunford – Melksham Area Board Mark Stansby, Andy Cadwallader - Wiltshire Highways Linda Roberts, Adrienne Westbook – Melksham Town Council Alan Baines – Melksham Without Parish Council Colin Wade – Semington Parish Council Sue Bond, John Williams – Seend Parish Council Richard Clark – Atworth Parish Council M Shears – Steeple Ashton Parish Council G Steven - Keevil Parish Council		
	Apologies:	Cllr Phil Alford, Spencer Drinkwater It was announced that former councillor and Chairman of the CATG, Roy While, had sadly passed away. Thanks were given and a minute silence held to remember his excellent contribution to the local community.		
2.	Notes of last meeting			
		The minutes of the previous CATG meeting held were agreed at the Melksham Area Board meeting on the 13 th November 2019, passing all recommendations.	CATG to note.	Jon
3.	Financial Position			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		The current balance, less previous commitments, stands at £5,174.50 (see Appendix 1).	Area Board to note.	Jon
4.	Top 5 Priority Schemes			
a)	4966 – Seend High Street - crossing facility Phase 2 – request for coloured surfacing and / or bollards to highlight the crossing point	Work complete – awaiting final account.	Area Board to note	Jon
b)	4960 – Broughton Gifford – Traffic Management at Bishop’s Seat	All work complete and final account settled at £4,868.90. This project has been funded entirely by a Section 106 contribution.	To recommend to the Area Board that this Issue be closed.	Jon
c)	Issue 3340 Melksham Coronation Road area – request for 20 mph limit	Work substantially complete – Highways chasing completion of carriageway roundels.	Area Board to note	Jon
d)	6055 – Broughton Gifford - Gateways and Traffic Management measures.	Project to be funded on a 50/50 basis with Parish Council. Design work ongoing and proposals will be issued to the Parish Council ahead of the next CATG meeting in March.		
e)	6574 – Broughton Gifford, Mill Lane – request for measures to control freight movement	All work complete and final account settled at £2,786.72, an underpend of £513.28. Savings to be shared between CATG and Parish on a 2/3 to 1/3 basis.	Area Board to note Highways to issue invoice	Jon Mark
5.	Other Priority schemes			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

a)	6914 - A350 Beanacre – request for ground socket to assist SID deployment	Project deferred at request of Parish Council as SID not currently operational. Parish Council sourcing new SID unit. Scheme to remain on hold.	Area Board to note	Jon
b)	6927 Steeple Ashton. Acreshort Lane – request for Playground warning signs	All work complete and final account settled at £153.56, an underpend of £146.44. CATG agreed to cover the cost of this project.	To recommend to the Area Board that this Issue be closed.	Jon
c)	6048 – Melksham Lowbourne Rd and Church Lane – request for Bus Shelters	This project is to be funded in full by the Town Council. Highways and Town Council have agreed design details.	Highways to undertake installation	Mark
d)	6697 – Atworth Mead Park – request to extend the double yellow lines (plus other locations)	This project is to be funded in full by the Parish Council. Proposals with Parish Council for approval ahead of public consultation.	Area Board to note Parish to consider proposals	Jon Parish Council
e)	6932 Steeple Ashton – request for dropped kerbs at Holmeleaze and Newleaze.	Work complete – awaiting final account.	Area Board to note	Jon
f)	7176 Redstocks – request for village nameplate and single track road sign.	This project is to be funded in full by the Parish Council. All work complete and final account settled at £382.06.	Area Board to note Highways to issue invoice	Jon Mark.
g)	7080 Melksham Bath Road / Bell Court – request for sign to deter HGVs entering / turning	Resident’s car hit by turning lorry at Bell Court New sign is on order – installation anticipated in February.	Area Board to note	Jon

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

h)	Issue 9-19-3 – Melksham Snarlton Lane – request for “No access to Snarlton Farm” sign	New sign is on order – installation anticipated in February.	Area Board to note	Jon
i)	Issue 9-19-5 – Seend High Street – request for pedestrian crossing sign on eastern side of “new” crossing point	Highways recommend a sign for eastbound traffic on western side of crossing. New sign is on order – installation anticipated in February.	Area Board to note	Jon
6.	Requests / Issues			
a)	6988 Melksham Union Street – road safety concerns, link with Issue 9-19-1	Highways have preped a briefing note to assist the Town Council with their consultation with residents and businesses, see Appendix 2.	Town Council to undertake consultation in due course. To recommend to the Area Board that this issue be closed.	Town Council Jon
b)	7049 A365 Redstocks – request for Junction Improvements	The Parish Council has considered the briefing note prepared by Highways and no longer wish to pursue this matter.	To recommend to the Area Board that this Issue be closed.	Jon
c)	Issue 9-19-2 – Melksham Snarlton Lane – Request for safety features at crossing point	Highways were requested to produce a ball park estimate for a children warning sign and coloured high friction surface. A warning sign can be provided at a cost in the region of £200. The sign can warn of Children going to / from a school or advise of pedestrians crossing. The HFS (buff) would cost in the region of £1500, which includes for out of hours working during quiet traffic periods.	To recommend to the Area Board that this Issue be moved to the Priority List and a sum of £200 be allocated for a new sign. Highways to look at visibility issues caused by overgrown hedgerow.	Jon Mark & Andy

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

d)	Issue 9-19-4 – Melksham Bath Road / Union Street – request for bollards to prevent vehicles crossing the footway	Highways suggested 4 to 5 bollards for this purpose at a ball park cost of around £1,500. The Town Council are to consider the provision of planters as an alternative. Town Council to pursue the provision of planters.	To recommend to the Area Board that this Issue be closed.	Jon
e)	Issue 9-19-6 – Seend Parish – request for Gateway features (white gates) at Seend Cleeve, Sells Green, Bell Hill, Seend village (A361)	Typical cost to supply and install a pair of gates at a single location starts at approximately £1600. PC to contact Mark to arrange a site visit to look at each site.	Site visit to be arranged	Parish Council
f)	Issue 9-19-7 – Request for a Speed Limit Review on Bolland Hill to A365	Speed limit reviews are undertaken over an entire route to ensure consistency and are charged at £2,500. The C20, from A365 to B3098 at Market Lavington was last reviewed in 2012/13. PC wish to undertake a traffic survey to determine current traffic speed but advice needed from Highways.	Site visit to be arranged	Parish Council
g)	Issue 9-19-9 – Bowerhill Falcon Way – Request for Bus Shelter	Request for a Bus Shelter near Kingfisher Drive for southbound travel. Highways gave a ball park estimate of £6,000 to include possible ground works. Parish Council wish to proceed with this and have offered a 1/3 contribution.	Highways to produce ball park estimate to cover ground works	Mark
h)	Issue 9-19-10 – Beanacre Westlands Lane rail bridge – Request for warning signs of road narrowing for westbound vehicles	Highways have suggested the provision of pedestrians in road signs at a cost in the region of £500. The Parish Council wish to proceed with this at full cost to the CATG.	To recommend to the Area Board that this Issue be moved to the Priority List and a sum of £500 be allocated for new signs.	Jon
i)	Issue 9-19-11 – Bowerhill Portal Road – Request for Bowerhill nameplate and white gates	Highways advised that siting signs and gates on this approach would be difficult as there is a requirement to retain 2.4m head clearance above the shared-use footway.	Area Board to note	Jon

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		Parish Council to liaise with Dick Lovett who has purchased the site adjoining the path.		
j)	Issue 9-19-12 – Seend Bell Hill – concerns that drivers are failing to give-way at crossroads	New issue submitted by Seend Parish Council Issue relates to northbound vehicles. To be considered at a site meeting.	Site visit to be arranged	Parish Council
k)	Issue 9-19-13 – Melksham Old Broughton Road – request for drop kerbs at junction with The City	New issue submitted by Melksham Town Council A ball-park figure to provide a pair of drop kerbs is around £1,500. Town Council have offered a 1/3 contribution.	To recommend to the Area Board that this Issue be moved to the Priority List and a sum of £1000 be allocated.	Jon
l)	Issue 9-19-14 – Atworth – request for Parish Boundary signs	New issue submitted by Atworth Parish Council The merits of signing Parish boundaries was discussed. Parish to consider this and report back.	Parish Council to consider	Parish Council.
m)	Issue 9-19-15 – Semington North side of Canal Bridge – parking issues	New issue submitted by Melksham Without Parish Council The Parish has received 3 letters from residents outlining the difficulties they face here. Parish informed the group they they wuill pursue formal parking restrictions with the Network Managmeent team.	To recommend to the Area Board that this Issue be closed.	Jon
7.	Other items			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

a)	Melksham - Shurnhold and Dunch Lane	Highways to produce a report on the proposals including the comments that have been received from the town and parish. Highways to brief the group at the next meeting on Developer funding available and how that is to be allocated.	Highways to produce briefing note.	Mark
b)	Pavement and Footway Improvement Schemes	Andy informed the group that money for footway repairs was now spent. The footpath alongside Ebenezer Chapel from Union Street to King George V Playing Field (Melksham) has structural issues and this is being considered by Atkins consultants.	Area Board to note	Jon
c)	Shaw Hill / Corsham Road Traffic Signal Replacement including Kerb re-alignment and Footway Improvements	A plan showing the general arrangement is included as Appendix 3. During the work temporary signals will be deployed and a road closure is also likely to be required. The provisional start date for this work is 2 nd March 2020, continuing until 3 rd April.		
d)	Melksham CATG Policy for funding minor works.	There is an administration cost to Wiltshire Council of around £50 per each invoice generated (inclusive of officer time). For minor works (mostly signing / road marking jobs) the cost of collecting small Parish contributions is difficult to justify. The CATG therefore proposes that work to the value of £500 be funded entirely by the CATG.	To recommend to the Area Board that this "Policy" be adopted with immediate effect.	Jon

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

8.	Date of Next Meeting: Monday 23 March 2020 16:00 hrs, Melksham Fire Station
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Melksham Community Area Transport Group

Highways Officer – Mark Stansby

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Melksham Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Melksham Area Board will have a remaining Highways funding balance of **£3,149.03**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific Safeguarding implications related to this report.

7. Recommendations to the Melksham Area Board

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

7.1 Policy for funding minor works.

7.2 To close Issues: 4960, 6988, 7049, 9-19-4, 9-19-15

7.3 To add the following Issues to the Priority Schemes Lists: 9-19-2, 9-19-10 and 9-19-13.

WILTSHIRE POLICE

CPT Melksham Briefing

Trowbridge Area Community Policing Team

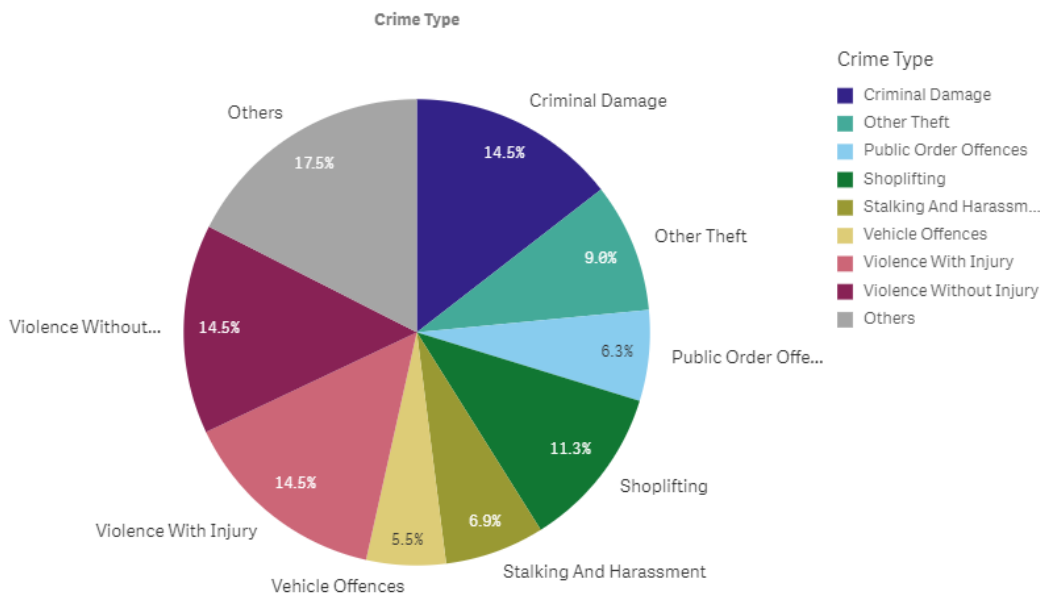


Proud to serve and protect our communities

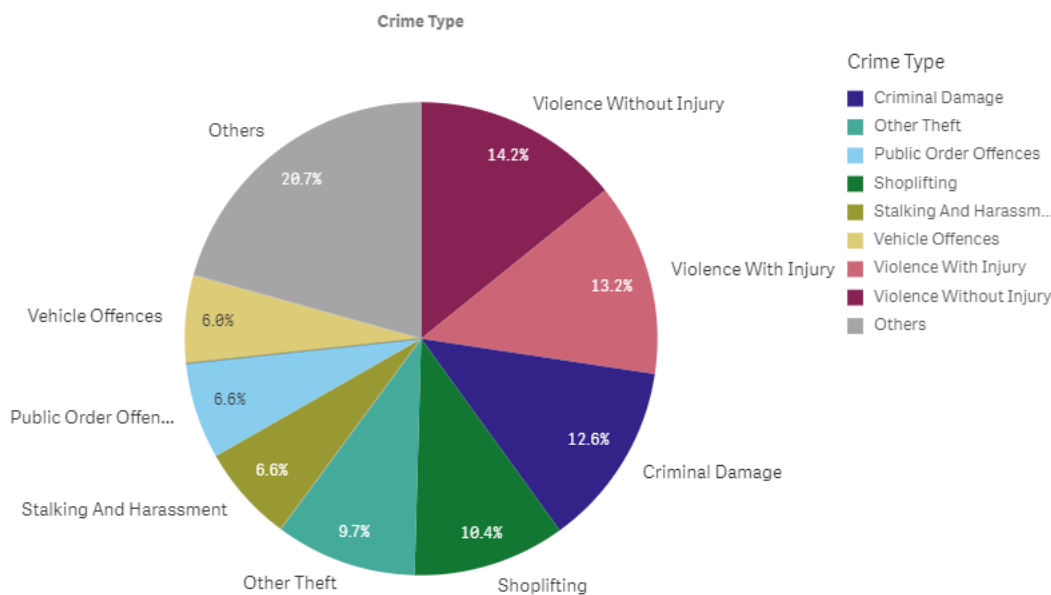
January /February 2020

PERFORMANCE

Your Area - Five Highest Crime Groups (Previous 12 months)



Force Area - Five Highest Crime Groups (Previous 12 months)



Wiltshire West CPT - crime and incident demand for the 12 months to November 2019

WILTSHIRE POLICE

CPT Melksham Briefing

Trowbridge Community Policing Team



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January/February 2020

Force-wide

- Wiltshire Police has had an increase in the volume of recorded crime by 4.5% in the 12 months to November 19 and continues to have one of the lowest crime rates in the country.
- Our service delivery remains consistently good.
- In November, we received 8,234 999 calls which we answered within 5 seconds on average and 11,604 CRIB calls which we answered within 1 minutes 28 seconds on average.
- In November, we also attended 1,594 emergency incidents within 10 minutes and 30 seconds on average.
- Wiltshire Police has seen a 10% reduction in vehicle crime and 9% in residential burglaries in the 12 months to November 2019.
- The Crime Survey of England & Wales recently ranked Wiltshire as one of the top forces (78.3%) nationally for public confidence. It covers the 12 months to March 2019.
The publication can be found here: WWW.CRIMESURVEY.CO.UK

For more information on Wiltshire Police's performance please visit:

PCC's Website - <https://www.wiltshire-pcc.gov.uk/article/1847/Performance>

HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>

Police.uk - <https://www.police.uk/wiltshire>

WILTSHIRE POLICE

CPT Melksham Briefing

Trowbridge Community Policing Team

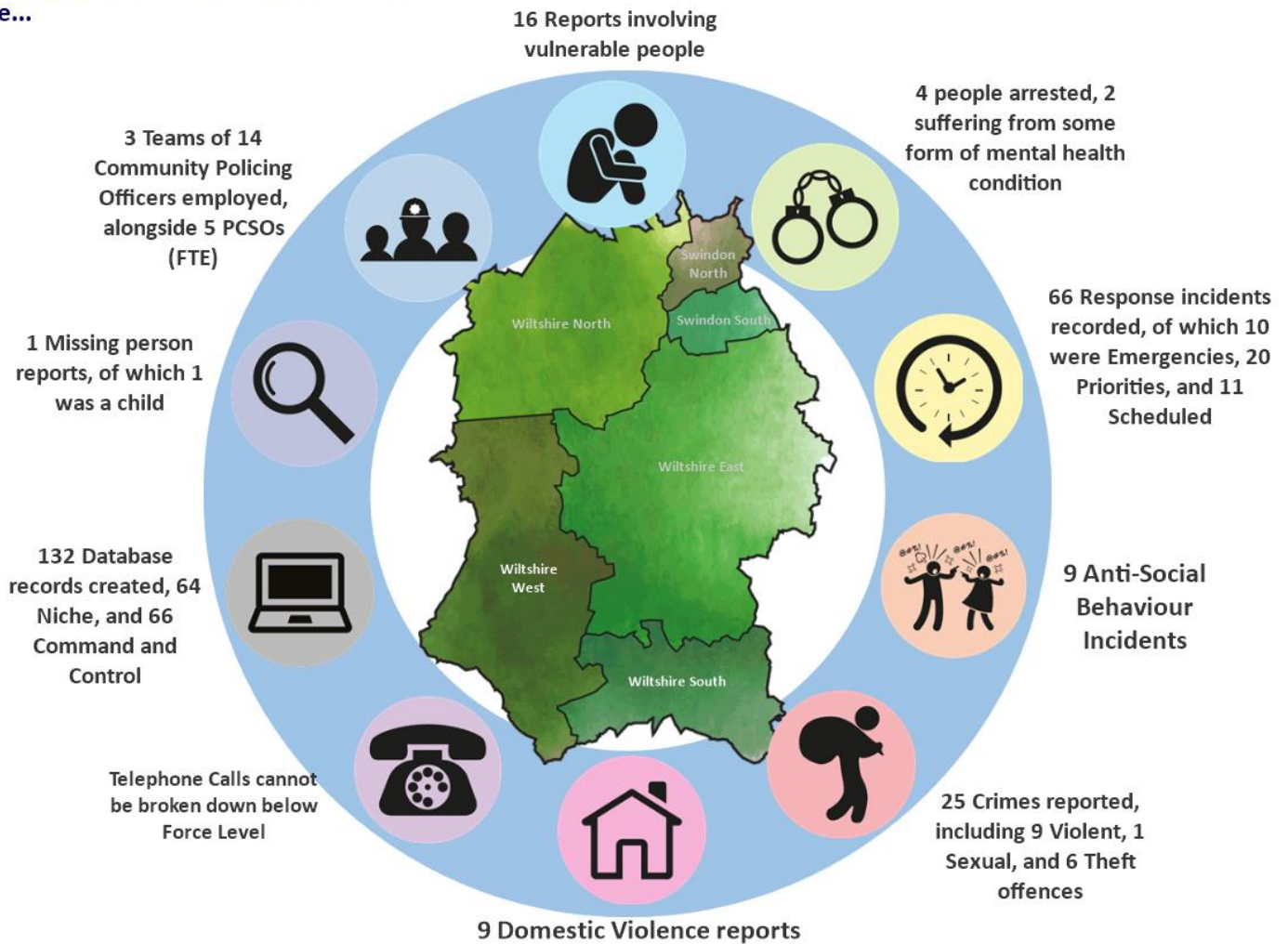


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January/February 2020

Area specific

On an average day in Wiltshire West there were...



Wiltshire West CPT Demand Overview – 12 months to November 2019

WILTSHIRE POLICE

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Trowbridge Community Policing Team



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LOCAL CPT UPDATES:

CPT structure Changes

With the uplift of resources currently on going and planned for the future, Wiltshire Police is currently undergoing a period of restructure. The old West Wiltshire CPT has been separated into two smaller areas which will now be known as the Trowbridge Area CPT (which will cover Trowbridge, Melksham, Bradford on Avon Area Boards) and the Warminster Area CPT (which will cover Westbury, Warminster and South West Wiltshire (Tisbury/Mere) Area Boards). CPT West Wiltshire will no longer exist.

The new general email to contact the CPT Neighbourhood team is now TrowbridgeAreaCPT@wiltshire.pnn.police.uk

We want to publicise this email and encourage all partners and members of the community to use this for community related matters as a way of direct contact with the local CPT Team. For all crime related matters there is still the normal routes of reporting via 999 for emergencies, or 101 and online crime reporting via the Wiltshire Police website: <https://www.wiltshire.police.uk/>

This has implications for staffing. Insp Andy Fee will remain in the area as the overall Inspector for Trowbridge Area CPT, with responsibility for the CPT Neighbourhood team, and the 5 CPT response teams, and associated resources. Insp Jill Hughes will take up the equivalent post in the Warminster Area CPT.

Two new Neighbourhood Sergeant Posts have been created and filled. These will be taken up by Sgt Leighton Williams who is in post, and Sgt James Twyford who is due to start with the team later this month, joining from Devizes CPT. All the previous Community Coordinators will now be known as CPT neighbourhoods Officers. Pc Lee Pelling will remain as a Melksham Officer, but will be joined by Pc Darren Foulger who moves across from Bradford on Avon later this month. The PCSO's remain the same and will continue in their current roles, however their line management will now come under the Neighbourhoods sgts for continuity.

We believe this is an exciting time for Policing as the new structure falls into place. It will be the bedrock for a clear vision for Neighbourhoods which will focus on Community engagement and better meet the needs of the local Community through long term problem solving and strengthened partnership working.

WILTSHIRE POLICE

CPT Melksham Briefing

Trowbridge Community Policing Team



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January/February 2020

YOUR CPT – Trowbridge Area CPT



Inspector Andy Fee

Sergeant James Twyford and Leighton Williams (awaiting Photos)

Neighbourhood Officers:



PC Lee Pelling (Melksham)



PC Darren Foulger (Melksham and Youth Early Intervention)

You can find out more about your local CPT, including news stories and contacts for local officers, on our website: www.wiltshire.police.uk

The new general email to contact the CPT Neighbourhood team:
TrowbridgeAreaCPT@wiltshire.pnn.police.uk

WILTSHIRE POLICE

CPT Melksham Briefing

Trowbridge Community Policing Team



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January/February 2020

LOCAL PRIORITIES

PRIORITIES FOR WILTSHIRE WEST CPT	UPDATE
Priority 1:	
<p><u>Young people in Melksham involved in ASB and criminality</u></p> <p>In May 2019 a disorder was reported in the Hawthorn Road area of Melksham, which involved a large group of youths.</p>	<p>*UPDATE* In total 7 youths were charged with a range of offences including public Order, Common Assault and one for ABH</p> <p>The youths all pleaded guilty at Youth Court on the 19th Dec 2019 and all were given Youth offender referral orders to work with YOT of between 5 and 10 months long, and ordered to pay compensation to the victims.</p>
Priority 2:	
<p><u>Op Artemis – Rural Crime</u></p> <p>This is the ongoing rural crime operation overseen by the Rural Crime Team for the county. They will arrange for specific patrols during the course of the year in cooperation with and supported by the farming community with a view to tackling, deterring and detecting overnight rural crimes.</p>	<p>Many pro-active patrols are still being carried out in rural locations across the CPT area. There has been an uplift of officers trained in Rural crime matters to become local champions and can assist officers in investigations. The Rural Crime team also continue to offer direct support and guidance to farmers and wider rural community.</p>
Priority 3:	

WILTSHIRE POLICE

CPT Melksham Briefing

Trowbridge Community Policing Team



Proud to serve and **protect** our communities

January/February 2020

Enforcement of Closure Order – The Friars, Melksham

In response to ASB and drug activity, Melksham Police along with Selwood Housing and Wiltshire Council were successful in securing a Closure Order on an address in The Friars from Salisbury Magistrates Court.

The Order prevents anyone other than the listed tenant for being in or on the property. Anyone else found at the address can be liable to arrest. The order is valid for 3 months and runs until midnight on the 6th Jan 2020. The Police will be doing regular checks at the address.

UPDATE The Order has now ended. Overall it has been successful in its purpose, with several people arrested from the address, and several people removed. We are working closely with Selwood Housing and Wiltshire Council to monitor the situation. Selwood are now seeking repossession of the property concern in the very near future.

WILTSHIRE POLICE

CPT Melksham Briefing

Trowbridge Community Policing Team



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January/February 2020

HIGH LEVEL PCC UPDATES

- **Precept Consultation** – From 6 January, I will be consulting with residents and businesses in Wiltshire and Swindon on what they would be prepared to pay as part of their council tax bill next year's towards local policing. I am still waiting for notification from the Home Office on what our settlement will be in Wiltshire for 2020/21 and hope to be in receipt of this soon. I strongly encourage you to [submit your feedback on my website](#).

HIGH LEVEL FORCE UPDATES

- We continue to implement **changes in our community policing teams** to better meet demand in our different patches. It is a phased approach and as of December the boundaries of our community policing teams changed with their names also changing to reflect the areas covered.

The new list is: Swindon Area CPT, Chippenham Area CPT, Royal Wootton Bassett Area CPT, Trowbridge Area CPT, Warminster Area CPT, Salisbury Area CPT, Devizes Area CPT and Amesbury Area CPT.

- **Changes to 101 system** – In mid-December the options available when members of the public call 101 have changed to allow for to be connected directly to some departments. They will also no longer be taking reports of shoplifting unless it is in progress, an offender is detained or there was violence to any members of the public or staff. Instead callers are encouraged to report the crime online and submit any available CCTV.

GET INVOLVED

- You can keep up to date with the latest news in your area by signing up to our Community Messaging service –

www.wiltsmessaging.co.uk

- You can follow your CPT on social media

WILTSHIRE POLICE

CPT Melksham Briefing

Trowbridge Community Policing Team



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January/February 2020

<https://www.wiltshire.police.uk/Followus>

- More information on your CPT area can be found here: www.wiltshire.police.uk and here www.wiltshire-pcc.gov.uk

FEEDBACK/ACTIONS TAKEN

December 2019

The right healthcare, for you, with you, near you

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

News

Recruitment for BSW CCG lay members underway

In preparation for 1 April 2020 when we merge to become Bath and North East Somerset, Swindon and Wiltshire (BSW) CCG, we are searching for dynamic and passionate people to join our governing body as lay members.

Lay members will have a key role in ensuring the newly merged CCG exercises its functions effectively, efficiently, economically and with good governance. We are looking for local individuals with strong links to public and patient engagement to help us improve health, reduce inequalities and provide the best services for a diverse population.

We have a number of roles to fill, each with a specific focus:

- Audit
- Finance
- Primary Care Commissioning
- Patient and Public Engagement
- Registered Nurse
- Secondary Care Specialist

If you know of anyone who has the skills and experience to help us drive change and improvements to health services across the local area, please get them to visit our website www.wiltshireccg.nhs.uk where they will find a link to the job advertisements and job descriptions.

Transforming Maternity Services Together - update

Thank you to everyone who took part in our consultation and shared their views with us. There were many suggestions for how we can improve services and these will help inform our future plans.

Since we started this process in 2017, more than 4,500 mums, families, staff and partners in the community have shared their views and ideas about how to deliver a safe and positive birth and maternity experience for families in B&NES, Swindon and Wiltshire, as well as prepare them to approach parenting with confidence.

Our proposals have been rigorously examined by the South West Clinical Senate and an independent expert panel which included a GP, an obstetrician, representatives of mums and dads, a midwife and a quality improvement lead. We have also consulted with a joint B&NES, Swindon and Wiltshire Health and Overview Scrutiny Committee and worked through the NHS England assurance process.

A final set of recommendations will be submitted to a joint meeting of the BaNES, Swindon and Wiltshire Clinical Commissioning Groups Governing Body on Thursday 16 January 2020 where a decision will be made.

This meeting will be in public and will take place at the Lackham Campus, Wiltshire College from 10am – 12 noon. More information will be available on the CCG websites shortly and papers will be published on the sites on 9 January 2020, in advance of the meeting. If you have any queries, please email us at maternity.transformationBSW@nhs.net

You can still find information on the proposals on the [Transforming Maternity Services Together website](#).

Governing Body meeting

Our next Wiltshire CCG Governing Body meeting will be Thursday 23 January 2020 at 2pm at Southgate House, Pans Lane, Devizes.

The next BaNES, Swindon and Wiltshire (BSW) Governing Bodies in common meeting is on Thursday 16 January 2020 at Lackham Campus, Wiltshire College from 10am – 12 noon.

You can read the papers from previous meetings on our website www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public

News archive

Read more news from Wiltshire CCG in our [news archive](#) – www.wiltshireccg.nhs.uk/news/news-archive.

Keep up to date with news and information from Wiltshire CCG on social media.



NHS Wiltshire CCG



@NHSWiltshireCCG

Applications open for new Board Co-ordinator role



Board members
Andy Mintram,
Irene Kohler,
Rob Jefferson
(Chair), Hazel
Dunnett
and Emma
Leatherbarrow

We are looking for a Board Co-ordinator who can liaise with and co-ordinate our Local Leadership Board, including working with the chair and manager to prepare the agenda and papers for meetings, take notes and share these with all members of the Board.

Our Local Leadership Board is the driving force behind our commitment to ensure the voices of children, young people and adults are heard by those who run, plan and regulate health and social care services in the county.

Its members are from a variety of backgrounds, including the NHS and education, and their role is to help us prioritise the health and social care issues that are most important to the people of Wiltshire.

The Board Co-ordinator role is for 10 hours a month and applicants will need to have experience in minute taking. The closing date is 26 January 2020. Find out more at: www.helpandcare.org.uk/work-with-us/vacancies

Find out more about our Board at:
www.healthwatchwiltshire.co.uk/our-board

Keep in touch

Stay up to date with what we're doing and where we're going by signing up to our news alerts.

Simply complete the form at the bottom of the homepage on our website to receive the latest updates straight to your inbox.

Find out where we'll be heading at www.healthwatchwiltshire.co.uk/events

And follow us on social media:



Report to	Melksham Area Board
Date of Meeting	06/01/2020
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below.

Applicant	Amount requested
Applicant: Great Hinton Memorial Hall Project Title: Great Hinton Memorial Hall Replacement LED Lighting View full application	£650.00
Applicant: St Mary's Church Broughton Gifford Project Title: Installation of a disabled accessible toilet	£5000.00
Applicant: Conigre Mead Volunteers Project Title: Conigre Mead Nature Reserve Improvements View full application	£810.00
Applicant: West Wiltshire Multi Faith Forum Project Title: Empowering Women through education and community engagement View full application	£996.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2019/2020 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community-based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
3541	Great Hinton Memorial Hall	Great Hinton Memorial Hall Replacement LED Lighting	£650.00
Project Description: The Hall lighting is a combination of fluorescent tubes and tungsten lights which we want to replace with LED fittings. This will reduce our running costs and maintenance as well with less frequent replacement of failed lights. This will be a step to improving our carbon footprint and an investment in the future of the hall as fittings should last for 20 years without maintenance on present level of hall use.			
Input from Community Engagement Manager: The project meets eligibility criteria and does not require match funding. The applicant is contributing 50% of costs.			
Proposal That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
3489	St Mary's Church Broughton Gifford	Installation of a disabled accessible toilet	£5000.00
Project Description: Our objective is to make the church more user-friendly, so that it can be opened up to wider use by the community. A need has been put to us that mothers would like somewhere to meet and have a coffee and a chat after dropping off their children at school. We would intend, therefore, to initially open the church two mornings a week, to enable this to happen.			

The most pressing need is to have a toilet. This is much in demand at weddings and funerals, when people have often travelled some distance. Also when it is being used by the school and a child needs to go to the toilet, this means that a teacher has to be absent with the child for up to 20 minutes.

Our plan is to install a toilet with disabled access in what is now the vestry at the west end. This means moving the Saxon font, which is now at the entrance to the vestry, to the north-east corner of the church, where it will be in full view of the congregation.

The other major part of the plan is to move the welcome area, from its current place in what was the south chapel, to the rear of the church on the north side. There we will install a kitchenette, with sink and running water, simple cooking facilities and a range of storage cupboards.

We feel that the church is not just within the building itself, but within the community at large. As part of this we organise such events as the BG Games, the Barn Dance and quizzes in the Village Hall. From these we have recently raised money for such organisations as:

- St. Mary's Primary School
- Broughton Gifford Pre-School.
- Broughton Gifford Magazine.
- Broughton Gifford Cricket Club.
- The Friendship Club.
- Melksham Food Bank.

We have also run litter-picks and joined in those run by the Parish Council. We are on the first steps of becoming an eco-church.

As has already been mentioned, we have a small and elderly congregation, which has to finance the running of St. Mary's. As well as the maintenance of the building, this includes heating and insurance. In addition, we make a contribution to the Diocese to pay for our Rector and his pension. This year, that alone amounts to £12,301. On top of this, we make donations each year to local and national charities of over £2,000.

With regard to our project, so far we have raised over £43,500, of which some £8,000 has been spent on architect's fees. We also hope to receive grants from other sources, but these, such as the Lottery Heritage Fund, have decreasing money for grants available.

Input from Community Engagement Manager:

The project meets eligibility criteria. A contribution from the Area Board will help to complete the fundraising effort, with £ 43,500 raised towards the £ 50,000 target.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3551	Conigre Mead Volunteers	Conigre Mead Nature Reserve Improvements	£810.00

Project Description:

The 2 benches have been requested by visitors to enjoy and observe wildlife. As a small community group we have very limited reserves of £ 585 and these have been promised to help with a new liner for the pond, to be installed by the Wiltshire Wildlife Trust.

Input from Community Engagement Manager:

The project meets eligibility criteria and does not require match funding.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3567	West Wiltshire Multi Faith Forum	Empowering Women through education and community engagement	£996.00

Project Description:

The project provides ESOL lessons to women from different racial backgrounds and organises a few events for the purpose of community engagement with statutory and voluntary sector bodies and developing the skills of women to speak in public. Request students to organise events with support to acquire planning and admin skills. Help support vulnerable people in the community. New women join every year and during the year. Many attend lessons and shared lunches to socialise learning about different cultures and making friends.

Beneficiaries are women from Ethnic minorities: Bangladeshi/Turkish/Albanian/Russian/Chinese in the Melksham Community. Melksham older people: men, though we only hear of men needing help through wives or the mosque. We work with Schools giving talks on faith and cultures and support People needing help victims of hate crimes. Mostly women from different ethnic Bangladeshi Turkish Eastern European backgrounds benefit from learning English, gaining confidence and volunteering to gain experience and giving back to society. Through our End of Term Shared lunches the students meet with a wider community. Shared lunch is open to wider the community and we have women from different backgrounds including African and Caribbean. This is our regular community engagement event with the statutory and voluntary sector. The refreshments are donated by the student's friends and colleagues. This year we have one carer coming with an older person to our shared lunch. We would like to see older people attending shared lunches. It is one of our tasks to target this specific group in future to invite to our shared lunch. This again helps women to developing skills for women to speak in public to organise events with support if needed help support vulnerable people. Many women attend lessons and shared lunches to socialise learning about different cultures and making friends. The absence of these activities will result in isolation. The confidence of ladies making them productive citizens. Recently one of our Turkish students started to support a father of 5 children who has gone through divorce and the children's mother does not have anything to do with the kids. The father was suffering anxiety and depression in coping with the kids and the kids are now happy to spend leisure time with the volunteer. Father is also happy and able to cope with ongoing challenges. This is only one example from many demonstrating the impact of our work. We are also working closely with the area board manager specifically helping him to identify locations where the BAME community especially Muslims live in Melksham. This task is also incorporated in the project following a meeting with the Area board manager. Loneliness and isolation cause anxiety and can lead to mental health and depression. Meeting people be it education or engagement or volunteering provide a healthy environment. Two of our students are volunteering with Dorothy House Two are supporting individuals within the community and others are continually looking for suitable voluntary work. There are always challenges with new students especially from the Bangladeshi community. With the support of volunteer teachers and paid teachers everyone quickly integrated into the group. One of our students has volunteered to work with Wiltshire Police and two have volunteered to work with Health Watch Wiltshire. A number of students help at an allotment from time to time. This is not yet very successful in that a routine has not been established. A number of students have helped run afternoon Tea an evening meal and lunch to raise money for groups in Melksham BOA and Devizes. These women are good at making food and donating it free to raise funds. Clearly many different people and groups are benefitting from our work in Melksham. We are supporting a victim of hate crime who lives in Melksham and works in Devizes. All incidents took place in Devizes. Total volunteers in Melksham 5 Volunteer and total Group Committee members 6 working for both Trowbridge and Melksham.

Input from Community Engagement Manager:

The project meets eligibility criteria and does not require match funding.

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report.

Report Author:

Peter Dunford

Community Engagement Manager

01225 713060

Peter.Dunford@wiltshire.gov.uk

Grant Applications for Melksham on 06/01/2020

ID	Grant Type	Project Title	Applicant	Amount Required
3541	Community Area Grant	Great Hinton Memorial Hall Replacement LED Lighting	Great Hinton Memorial Hall	£650.00
3489	Community Area Grant	Installation of a disabled accessible toilet	St Mary's Church Broughton Gifford	£5,000
3551	Community Area Grant	Conigre Mead Nature Reserve Improvements	Conigre Mead Volunteers	£810.00
3567	Health and Wellbeing Grant	Empowering Women through education and community engagement	West Wiltshire Multi Faith Forum	£996.00

ID	Grant Type	Project Title	Applicant	Amount Required
3541	Community Area Grant	Great Hinton Memorial Hall Replacement LED Lighting	Great Hinton Memorial Hall	£650.00

Submitted: 24/11/2019 22:01:47

ID: 3541

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Great Hinton Memorial Hall Replacement LED Lighting

6. Project summary:

The Hall lighting is a combination of fluorescent tubes and tungsten lights which we want to replace with LED fittings. This will reduce our running costs and maintenance as well with less frequent replacement of failed

lights. This will be a step to improving our carbon footprint and an investment in the future of the hall as fittings should last for 20 years without maintenance on present level of hall use.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 6BY

9. Please tell us which theme(s) your project supports:

Health and wellbeing

Leisure and Culture

Older People

Our Community

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2019

Total Income:

£4979.32

Total Expenditure:

£2770.62

Surplus/Deficit for the year:

£2208.70

Free reserves currently held:

(money not committed to other projects/operating costs)

£12270.25

Why can't you fund this project from your reserves:

The historic location of the old hall on which the new hall was built in 2000 does not provide any space for carparking so the use of the hall is entirely by villagers and village groups. Consequently, our annual income from its hire is very small at £1700 and with expenditure on overheads at £1870 we need the support of the 110 members of the 100 Club to make up the shortfall and help build up reserves towards long-term maintenance. Recognising the importance of the hall to the community the Parish Council have agreed to give £500 annually in the current and next two years to make sure the running of the hall remains viable. For this reason, we think it is prudent to commit only £500 from our reserves to the project. The surplus shown in the last accounts included an exceptional donation of £588.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost	£1300.00
Total required from Area Board	£650.00

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Fittings and installation	1300.00	Our reserves	yes	650.00
Total	£1300			£650

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

We are investing in the new LED light fittings in the hall to try and ensure its sustainable use for the community in the future. Regular users are members of the Art and Craft Club Short Mat Bowls Club Lunch Club Ladies Club and the Parish Council. The Community Committee organise events for villagers in it every three months with any surplus over costs donated to the Hall funds. Villagers also hire it for private events and children's parties. At election times it is the village polling station. The improved efficiency of the new lights and their longevity will help to keep costs down and enable us to continue to offer the hall for a reasonable and attractive hire charge to all our users in the village.

14. How will you monitor this?

By monitoring the level of bookings and fixing the hire charge at an affordable rate for our users to continue with their activities.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

The hall trustees manage the hall for the benefit of the community and do not have responsibility for any events taking place in it. However, our booking form draws attention to the obligations of users to ensure the safety of children and vulnerable adults. Where circumstances demand it those having a supervisory role should be in possession of appropriate clearance such as DBS. A notice is displayed in the hall to the same effect which advises users who are concerned about any perceived abuse of children and vulnerable adults to report the matter to the police and trustees who will co-operate in any formal investigation. This safeguarding policy is reviewed annually by the trustees.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Current projections for income from the use of the hall and 100 Club indicate that overheads will continue to be covered for the foreseeable future and the Parish Council underpins the income with a grant of 500 per annum through to 2021 when it will be reviewed.

17. Is there anything else you think we should know about the project?

NA

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3489	Community Area Grant	Installation of a disabled accessible toilet	St Mary's Church Broughton Gifford	£5,000
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1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

Installation of a disabled accessible toilet

6. Project summary:

History: The church of St. Mary's has been at the centre of the village community since at least the time of the Norman Conquest when it is recorded that Gundrada, the daughter of William the Conqueror, gave the chapel of Brochtune to the Abbey of Shaftesbury. In the church there is a list of priests of the parish dating back to William Lavington in 1308.

Of the existing church, parts date back to the 13th century, with the south chapel being added in the 14th century. The bowl of the font is believed to be of Saxon origin.

Current Situation: St. Mary's Church is the oldest building in the village of Broughton Gifford and is the only historic building which might be said to belong to the community. It is Grade 1 listed and the total responsibility for its maintenance and upkeep lies with the congregation. There are no endowments.

The church is regularly used as a resource by the school, with which there is a very close relationship. It also becomes a place of focus in such village events as Remembrance Sunday, weddings, funerals and christenings. These will fill the building, which has a capacity of something over 100 people.

The congregation most Sundays numbers between 20 and 30, and is mostly elderly.

The church in the community: We feel that the church is not just within the building itself, but within the community at large. As part of this we organise such events as the BG Games, the Barn Dance and quizzes in the Village Hall. From these we have recently raised money for such organisations as:

St. Mary's Primary School
Broughton Gifford Pre-School.
Broughton Gifford Magazine.
Broughton Gifford Cricket Club.
The Friendship Club.
Melksham Food Bank.

We have also run litter-picks and joined in those run by the Parish Council.
We are on the first steps of becoming an eco-church.

What we hope to create: Our objective is to make the church more user-friendly, so that it can be opened up to wider use by the community. A need has been put to us that mothers would like somewhere to meet and have a coffee and a chat after dropping off their children at school. We would intend, therefore, to initially open the church two mornings a week, to enable this to happen..

The most pressing need is to have a toilet. This is much in demand at weddings and funerals, when people have often travelled some distance. Also when it is being used by the school and a child needs to go to the toilet, this means that a teacher has to be absent with the child for up to 20 minutes.

Our plan is to install a toilet with disabled access in what is now the vestry at the west end. This means moving the Saxon font, which is now at the entrance to the vestry, to the north-east corner of the church, where it will be in full view of the congregation.

The other major part of the plan is to move the welcome area, from its current place in what was the south chapel, to the rear of the church on the north side. There we will install a kitchenette, with sink and running water, simple cooking facilities and a range of storage cupboards.

The problems we have faced: Our initial plan was to make things as simple as possible, with a maximum budget of £50,000 and such features as a composting eco-loo. However, as it is a Grade 1 listed building, all sorts of organisations, such as English Heritage and the Victorian Society, not to mention Wiltshire Council and the Diocesan Advisory Committee have had to have their say and, in some cases, a veto on what were our original simple solutions. This has meant that costs have increased considerably and we now expect the financial figure to be close to twice our initial budget.

The cost of the installation of the toilet and washing facilities, together with the moving and re-installation of the font is estimated to be in the region of £20,000.

The financial position: As has already been mentioned, we have a small and elderly congregation, which has to finance the running of St. Mary's. As well as the maintenance of the building, this includes heating and insurance. In addition, we make a contribution to the Diocese to pay for our Rector and his pension. This year, that alone amounts to £12,301. On top of this, we make donations each year to local and national charities of over £2,000.

With regard to our project, so far we have raised over £43,500, of which some £8,000 has been spent on architect's fees. We also hope to receive grants from other sources, but these, such as the Lottery Heritage Fund, have decreasing money for grants available.

What we are seeking: We would like to apply for a grant of £5,000 towards the work we are undertaking with regard to the installation of the disabled toilet.

3551	Community Area Grant	Conigre Mead Nature Reserve Improvements	Conigre Mead Volunteers	£810.00
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Submitted: 04/12/2019 19:51:02

ID: 3551

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Conigre Mead Nature Reserve Improvements

6. Project summary:

The bench has been requested by visitors to enjoy and observe wildlife.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6UL

9. Please tell us which theme(s) your project supports:

Children & Young People

Environment

Health and wellbeing

Leisure and Culture

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

05/2019

Total Income:

£00.00

Total Expenditure:

£810.00

Surplus/Deficit for the year:

£585.63

Free reserves currently held:**(money not committed to other projects/operating costs)**

£585.63

Why can't you fund this project from your reserves:

It has been promised to help with a new liner for the pond which will be installed by the Wiltshire Wildlife Trust.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£810.00		
Total required from Area Board		£810.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Bench x2 @405.00 each	810.00			
Total	£810			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Visitors School children students and older people will enjoy seats. We welcome groups for observations and study.

14. How will you monitor this?

Observation and survey of use.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

Children under 18 are not allowed to volunteer or attend events without an accompanying parent or guardian. Adults needing a carer or assistant must also be accompanied at events. There is a written policy on display. The volunteers comply with Wiltshire Wildlife Trust policy in these matters.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Not needed after installation of the benches

17. Is there anything else you think we should know about the project?

Not applicable

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3567	Health and Wellbeing Grant	Empowering Women through education and community engagement	West Wiltshire Multi Faith Forum	£996.00
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Submitted: 16/12/2019 19:47:13

ID: 3567

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Health and Wellbeing Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Empowering Women through education and community engagement

6. Project summary:

It is important to take into account that this is not a new project. We build and introduce new activities projects depending on our service user's needs. We know of their needs usually through ESOL classes. The project provides ESOL lessons to women from different racial backgrounds and organises a few events for the purpose of community engagement with statutory and voluntary sector bodies and developing the skills of women to speak in public. Request students to organise events with support to acquire planning and admin skills. Help support vulnerable people in the community. New women join every year and during the year. Many attend lessons and shared lunches to socialise learning about different cultures and making friends. PLEASE NOTE AT THE TIME OF WRITING THE GROUP HAS NO PLANS TO ASK FOR A GRANT FROM THE TROWBRIDGE AREA BOARD.

7. Which Area Board are you applying to?

Melksham

Electoral Division**8. What is the Post Code of where the project is taking place?**

SN12 6JU

9. Please tell us which theme(s) your project supports:

Health and wellbeing

Leisure and Culture

Older People

Other

If Other (please specify)

Education -Providing English classes

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

05/2018

Total Income:

£21398.00

Total Expenditure:

£18718.00

Surplus/Deficit for the year:

£2680.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£14668.00

Why can't you fund this project from your reserves:

We make efforts to keep at least one-year restricted reserves to run English classes both in Trowbridge and Melksham. Our dedicated fund raiser has gone on to do other work. It will take time to find a dedicated fund raiser with the skills and knowledge. In addition, we have restricted funds for a number of events as per agreed between the group and the grant providers. It is important to keep in mind Muslim women celebrated Eid festival last year and they themselves fully financed it giving money and donations in kind such as food. Muslim women are already planning the Eid festival and started to save to pay for it fully. Eid festival is another example of a

community engagement is self-funded by the students. Our reserves could just cover one year expenditure but without any emergency cover for potential expenses that could arise. It is our practice to keep a provision for one year while searching for more funds. PLEASE NOTE I HAVE SHOWN DONATION IN KIND ON BOTH SIDE. OUR INTERACTION HAS INCREASED IN MELKSHAM AND SUPPORT FOR RESIDENTS ESPECIALLY FOR ASIAN COMMUNITY.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£2960.00		
Total required from Area Board		£996.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
ESOL-Teaching cost from annual cost	700.00	from reserves	yes	350.00
venue ESOL annual cost	900.00	from reserves	yes	550.00
ESOL-stationery and travel and Gen expenses	100.00	from gen funds	yes	50.00
ESOL-End of term lunches and donation in kind volunteers time	500.00	Donation in kind 4 volunteer teacher don't claim for their time. Students provide for food	yes	500.00
Weekly refreshments Tea/coffee etc				
Hire-IWD Int women day March 2020	130.00	Donation from Students for ESOL	yes	100.00
IWD-Children activities	180.00			
IWD-Henna Face painting	200.00			
IWD- Food	200.00	IWD- from restricted funds	yes	264.00
IWD Gen Expenses Flyers etc	50.00	IWD-Expected donation	yes	150.00
Total	£2960			£1964

11. Have you or do you intend to apply for a grant from another area board within this financial year?
No

12. If so, which Area Boards?
Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Women from Ethnic minorities Bangladeshi/Turkish/Albanian/Russian/Chinese Melksham Community. Melksham Older people men, though we only hear of men needing help through wives or the mosque. We work with Schools giving talks on faith and cultures and support People needing help victims of hate crimes. Mostly women from different ethnic Bangladeshi Turkish Eastern European backgrounds benefit from learning English gaining confidence and volunteering to gain experience and giving back to society. Through our End of Term Shared lunches the students meet with a wider community. Shared lunch is open to wider the community and we have women from different backgrounds including African and Caribbean. This is our regular community engagement event with the statutory and voluntary sector. The refreshments are donated by the student's friends and colleagues. This year we have one carer coming with an older person to our shared lunch. We would like to see older people attending shared lunches. It is one of our tasks to target this specific group in future to invite to our shared lunch. This again helps women to developing skills for women to speak in public to organise events with support if needed help support vulnerable people. Many women attend lessons and shared lunches to socialise learning about different cultures and making friends. The absence of these activities will result in isolation. The confidence of ladies making them productive citizens. Recently one of our Turkish students started to support a father of 5 children who has gone through divorce and the children's mother does not have anything to do with the kids. The father was suffering anxiety and depression in coping with the kids and the kids are now happy to spend leisure time with the volunteer. Father is also happy and able to cope with ongoing challenges. This is only one example from many demonstrating the impact of our work. We are also working closely with the area board manager specifically helping him to identify locations where the BAME community especially Muslims live in Melksham. This task is also incorporated in the project following a meeting with the Area board manager. Loneliness and isolation cause anxiety and can lead to mental health and depression. Meeting people be it education or engagement or volunteering provide a healthy environment. Two of our students are volunteering with Dorothy House Two are supporting individuals within the community and others are continually looking for suitable voluntary work. There are always challenges with new students especially from the Bangladeshi community. With the support of volunteer teachers and paid teachers everyone quickly integrated into the group. One of our students has volunteered to work with Wiltshire Police and two have volunteered to work with Health Watch Wiltshire. A number of students help at an allotment from time to time. This is not yet very successful in that a routine has not been established. A number of students have helped run afternoon Tea an evening meal and lunch to raise money for groups in Melksham BOA and Devizes. These women are good at making food and donating it free to raise funds. Clearly many different people and groups are benefitting from our work in Melksham. We are supporting a victim of hate crime who lives in Melksham and works in Devizes. All incidents took place in Devizes. Total volunteers in Melksham 5 Volunteer and total Group Committee members 6 working for both Trowbridge and Melksham.

14. How will you monitor this?

We keep a record of students and their voluntary work. We are not keeping a record of people attending shared lunches except those who confirm in writing. We could start this. A record is also kept of people attending events like IWD and Eid.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

The committee is ultimately responsible for the safeguarding. Creche workers have to be DBS checked and at least two people would be working together. We will only work with older people in the presence of a carer or relative. We have policies in place. Volunteers get a brief at the time of joining. It would be fair to say we do not have an annual meeting with individuals. Volunteers are asked on a weekly basis in Melksham how they are doing and any help needed or any issues they may have. We only get a request to organise outings. The group committee is mindful the policies need revisiting, and this is diarised for discussion at our next meeting.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The committee is looking to apply to other organisations Selwood housing YAP Community Foundation for 2020-2021 and beyond. We do have enough reserves to run English classes and a few events. We do not have enough money to hold events in Melksham.

17. Is there anything else you think we should know about the project?

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

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Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

Melksham Targeted Intervention Service Update



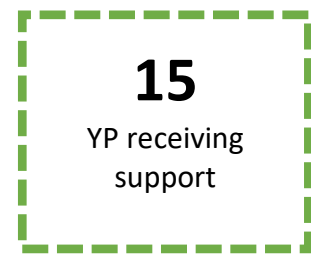
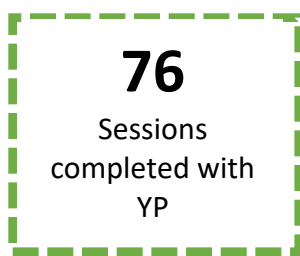
The targeted intervention service has been running for 10 months and is nearly through the 1 year funded project. The project is targeted at young people who are not currently accessing support from other services and are below the threshold for statutory interventions/not eligible to access support from other intervention services.

The pastoral support team at Melksham Oak have been very supportive of the project and we have received a steady flow of referrals in to the service for young people who are in need of support but have nowhere else to be referred. We are now at capacity for the funded year and are unable to take any new referrals in to the service but will continue work with those young people who have already been referred in until the end of the contract period at the end of February.

There is demand within Melksham Oak to be able to offer this service to further young people and they are keen for the support to continue.

Please find a break down of the numbers of referrals, interventions, and young people supported below.

Our work in numbers



REFERRALS

Referrals received:

16 referrals received in to the service from Melksham Oak School

- **15 referrals accepted**, 1 rejected due to being out of area (Chippenham).
- 11 boys and 4 girls referred in for support ranging from 13 – 15 years old.

Referrals broken down by age/gender:

	Age 13	Age 14	Age 15
Male	2	6	3
Female	2	1	1

Reasons for referral:

- Anger management and support to manage emotions
- Risky behaviour in community
- Anti social behaviour
- Low self esteem and poor body image
- At risk of criminal behaviour through drug use
- Anxiety
- School refusal
- Parental separation

SESSIONS

Young people sign up to the sessions and agree when and where they would like them to be held. At the initial session goals are agreed with young people on what the support will focus on. Young people complete a questionnaire measuring emotional wellbeing and an outcomes star which looks at scoring different aspects of their life such as home, school, health, and friendships. Support sessions have taken place both at school and within the community depending on the preference of the young person.

Delivery:

The number of sessions received for each young person has ranged from 5 – 14 to date. 5 young people have received additional sessions and have needed longer term support due to their higher level of need at referral.

- 6 young people have closed.
- 7 young people are receiving ongoing support. 4 of these young people have had 10 or more sessions of support due to their need.
- 2 young people have had initial sessions and have planned their targeted support sessions to start in January.

OUTCOMES

6 young people are now closed to the service, they showed outcomes across the following:

- All reported improved emotional wellbeing at the end of the sessions.
- 4 Young people had improved behaviour at school. 2 young people went from daily incidents of poor behaviour to no incidents of poor behaviour in the last 3 months.
- 1 Young person is now engaging in substance misuse support that they previously refused.
- 2 Young people are no longer engaging in risky behaviour in the community.
- 1 Young person reported their own behaviour as a 1 (significant risk of harm and difficult to address) at the start of the sessions and after 6 sessions reported their behaviour as a 4 (seeing improvements from changes).

Outcome/progress scale linked to evidence based tools YP complete.

Achieving Child or young person is achieving their potential and able to access support when needed.	5
Progression Beginning to see benefits of change; sustained progress with support.	4
Working together A plan is in place that will contribute to progress. No urgent concerns, but progress needed.	3
Shared Concerns There may still be significant concerns, but the need for change is acknowledged and shared.	2
In Peril or High concern Significant risk of harm and its feels very difficult to address this concern.	1

Please see the feedback and case studies below to bring to life the impact the project has had to date.

FEEDBACK

Feedback from Melksham Oak:

“Sometimes we struggle to get students to engage with support. Often the support that we offer in school has a slight stigma attached to it, and our students don't want to engage. They need something that is slightly "removed" from school. They need to feel confident in knowing that who they are talking to is not a member of staff at this school, and so not feel judged by their past behaviour/difficulties. I think this service perfectly provides that opportunity for some of our students. So far, the students that I have referred to both Cally and Alan have always been averse to any support offered by the school, but have engaged well with this service and we have seen some great progress.”

Kinna Dann – Year 9 Pastoral Manager

“Can I just say how amazing Alan has been with our students, he is a huge asset to your team and we really value his input with our students.”

Fliss Cooper – Year 10 Pastoral Manager

“The targeted intervention service have given the school access to support for students in need who are not at threshold level for other external agency support. Being able to refer a young person for support before a concern becomes an unmanageable issue has been a really important resource to have access to. Our young people could be referred quickly via a simple referral form and staff at TIS made contact with young people faster than other agencies have been able. Sasha & her team have welcomed an opportunity for close working relationship with the school and were happy to come in and discuss any questions we had.”

Heather Mitchell – Safeguarding Officer

“Child X is a very shy young lady who struggles with her anxiety. The discussion and craft work she does with Cally are a perfect way to help Child X talk through her anxiety, but also be distracted from it at the same time. Child X was in need of extra intervention and nurturing support, that as a school we could not provide. Child X has been struggling to manage her feelings of anxiety independently, however, with Cally's support she has been able to improve this.”

Kinna Dann – Year 9 Pastoral Manager

“He has showed significant improvements in many aspects of school life. I believe that the work that you have been doing with J has had some significant impact. I know we can never state we make 'direct' improvements with the young people but I do believe that your work has been a very positive element with him.”

Fliss Cooper – Year 10 Pastoral Manager

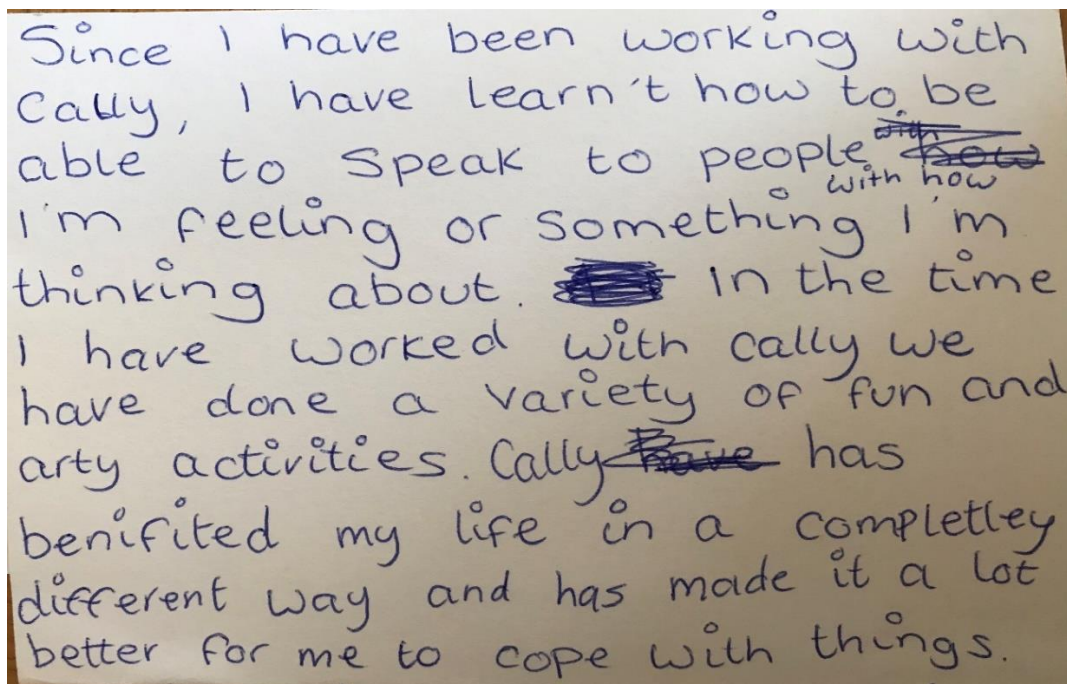
“Child A loves her intervention sessions with Cally. Together they have worked closely on improving Child A's self-esteem. They have done some beautiful craft projects together, that Child A has always been really proud to show me after. I know that from what Child A says to me, she really values the support she receives from Cally and looks forward to seeing her the next session. Cally has been able to open up discussions with Child A about her personal struggles and make her feel good about herself. I would definitely say that since seeing Cally and getting this extra support, Child A's behaviour both at home and in school has been much more positive. The way that Child A feels about herself is also much more positive.”

Kinna Dann – Year 9 Pastoral Manager

Feedback from young people:

"I enjoy my time with my worker as it's my time and all about me. I feel happier and look forward to seeing Cally each week."

"I enjoyed seeing Alan as he understood and didn't tell me off. He listened and helped a lot."



Since I have been working with Cally, I have learnt how to be able to speak to people ~~with~~ ^{with how} I'm feeling or something I'm thinking about. ~~It~~ In the time I have worked with Cally we have done a variety of fun and arty activities. Cally ~~has~~ has benefited my life in a completely different way and has made it a lot better for me to cope with things.

Feedback from parents:

"He doesn't tell me much about your conversations, but I know he definitely benefits from them as we no longer receive lots of phone calls from school around his behaviour. Thank you so much."

"We didn't talk much before but now she will come to us if there's an issue and we can work it out. Her relationship with her dad is so much better as she's not disappearing out at night anymore, we actually enjoy spending time together as a family, thank you!"

CASE STUDY 1**J – male, 14 years old**

11 support sessions

What was the issue?

J's behaviour both in and out of school was causing concern with senior school staff. He was in trouble weekly and sometimes daily particularly for being defiant. He was reluctant to meet with me in the beginning according to his referral form.

What did you do?

Part of the issue with J was that he didn't engage with most adults at school, seeing them as just there to tell him what to do and when. He struggled with listening and following instructions from the staff at times and was openly defiant with quite a few. So, I sat with him, non-judgmentally and slowly introduced myself to him, safely, while gently asking about his own life. Over the weeks he began to open up. We talked about all sorts of things to develop a positive relationship. We then spent time going over his mistakes and challenges in school and how both he and the staff might have viewed them from different standpoints.

We talked about feelings a lot, using the Blob Tree model and a feelings word list as a starting point. I supported J to unpick and identify different emotions and the impact on his behaviour. I helped him to write

letters to his girlfriend when they were both grounded and had no other way of communicating with each other, by suggesting other ways to include his feelings. I met J's parents at their house which and was in contact with them via text when they needed support around J's behaviour at home.

What was the impact?

Over the weeks he really began to open up, about his life, his family and school. He took on board many of my suggestions and began to improve his general behaviour. For the first time since starting at Melksham Oak he has maintained 6 weeks of not getting in to trouble. He has now learned to identify some of his barriers to both learning and communicating how he is feeling. J now knows how to ask for help in a more productive way, and for him it's good progress.

His mum said in a text: *"He doesn't tell me much about your conversations, but I know he definitely benefits from them as we no longer receive lots of phone calls from school around his behaviour. Thank you so much."*

Feedback from school:

"He has showed significant improvements in many aspects of school life. I believe that the work that you have been doing with J has had some significant impact. I know we can never state we make 'direct' improvements with the young people but I do believe that your work has been very positive element with him."

On the progress scale:

Started on 2 and now reports 4 for emotional wellbeing and some aspects of 5.

Achieving Child or young person is achieving their potential and able to access support when needed.	5
Progression Beginning to see benefits of change; sustained progress with support.	4
Working together A plan is in place that will contribute to progress. No urgent concerns, but progress needed.	3
Shared Concerns There may still be significant concerns, but the need for change is acknowledged and shared.	2
In Peril or High concern Significant risk of harm and its feels very difficult to address this concern.	1

CASE STUDY 2

W – male, 15 years old

5 support sessions

What was the issue?

Initially referred for low self-esteem and confidence. Poor decision making and self-harm in the form of punching walls, doors, and other students. He was also doing anything to gain peer acceptance which occasionally lead to police intervention.

What did you do?

I sat with him and introduced myself and my world. I listened to him and we talked about school, homelife, and his love of football (which he plays and is good at). We talked about the latest issue that had repercussions and looked at it from the angle of feelings and what was going on to make him react in this way. I really just got to know the boy rather than the image.

Anger is enormous in W. He's been in hospital 17 times over the last 18 months for damage to his hands and wrists. I was non-judgmental, honest and truthful and he responded in kind, telling me things he'd only shared with his mum or sometimes no one else.

What was the impact?

We've had two weeks of reasonable behaviour in school currently and no punching of anything in that time. His hands have healed quite a lot and he is really happy to be without pain for the first time in months. Next session we are going to try to plan out his next 8 months with a view to him building up to attending a football academy as a way of engaging with positive activities. I will continue to see him for the next month to support him in managing his anger. I am the only adult whom he talks to about feelings and it's really helpful for him knowing that I will be there again, without judgement, and to celebrate his progress.

On the progress scale:

Started on 2 and at half way through reports 3 with some aspects of 4.

<p style="text-align: center;">Achieving</p> <p>Child or young person is achieving their potential and able to access support when needed.</p>	5
<p style="text-align: center;">Progression</p> <p>Beginning to see benefits of change; sustained progress with support.</p>	4
<p style="text-align: center;">Working together</p> <p>A plan is in place that will contribute to progress. No urgent concerns, but progress needed.</p>	3
<p style="text-align: center;">Shared Concerns</p> <p>There may still be significant concerns, but the need for change is acknowledged and shared.</p>	2
<p style="text-align: center;">In Peril or High concern</p> <p>Significant risk of harm and its feels very difficult to address this concern</p>	1

CASE STUDY 3

M – Female, 14 years old

5 support sessions

Reason for referral

M is a delightful young lady who is really struggling with her confidence, self-esteem and body image. She has self-harmed in the past and struggles with sleep. She is a worrier and will often not say how she is feeling as she doesn't want others to worry about her when she is in a low mood.

My work initially started with a home visit. I spoke to her Mum, Dad and M. From this I felt that M had a very secure and normal homelife. Her parents felt that M is very capable academically and has a talent for media make-up. With M it was more about her low self-esteem and feeling a lot of pressure on herself.

During our sessions we have worked on getting to know each other and covered the subjects below:

- Relationships.
- Inspirations and aspirations
- Trusting friendships.
- Activities to build on her self-esteem
- Personal qualities.

Support to date

As well as the above, M has chosen inspirational quotes, which she has decorated and placed in a frame to put up at home to support her wellbeing. Moving forward we have a plan to undertake some crafts together, with the view that by doing something relaxed together then she will feel more confident to talk and open up about her worries.

M has participated well in our sessions and over time has become confident enough to open up a little more and fully involve herself in therapeutic exercises and really enjoyed making Christmas decorations. We will now start looking at coping strategies for managing her anxieties and continuing to build her confidence.



CASE STUDY 4

L – Female, 13 years old

14 support sessions

Reason for referral

L struggled with her emotions and could become very angry very quickly which led to issues in school and altercations with peers in the community. L was putting her self at risk in the community and would often be out late at night without her parents knowing where she was.

Initially I did a home visit and Mum was very open and shared the difficulties that they have faced as a family over the years. This gave me an insight into some of the reasons why L may struggle in school and her approach to relationships. She has participated really well. We seem to have built a nice relationship where she is able to offload and talk through her issues. In the last session there were tears regarding a fall-out with her closest friend over a boy, but I was able to break everything down with her and help her to put a more positive approach going forward. She said, "I come in crying and am leaving happy".

We started off working on getting to know each other but have also covered the subjects below:

- Positive relationships

- People we trust and why
- Future aspirations
- School and goals
- Positive behaviours.
- Responses to diffuse negative situations.
- Building self-esteem activities.

Evaluation

I feel that L is really making the most of our sessions together. She has participated well from the off and makes the most of having someone to talk through and work through relationship issues with. L has said that she comes in to see me worried and angry and leaves feeling calmer and things are straighter in her head. L has a good understanding of her reactions being explosive and is working hard to be calmer and focus on how important this last year is to be getting on the college course she wants. She has made fab progress and her wellbeing has improved significantly, things at home are calmer and they are doing more as a family.

